October 2026
OC HMIS User Meeting

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Agenda

1. HMIS Participating Agencies Schedule
2. Clarity Updates
3. When to Exit Members from Global Household
4. Data Element Highlight: 3.917 Prior Living Situation
5. Client Unique Identifier
6. Federal Reports: LSA and SPM Timeline
7. Data Quality Dashboard
8. Project Performance Report
9. Training and Resources
10. Survey
11. Q&A
12. Office Hours

Meeting materials and recording will be available on the OC HMIS website

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Q&A



To better organize questions the HMIS Help Desk receives during the meeting, our Team recommends that you submit your questions through the Q&A option.

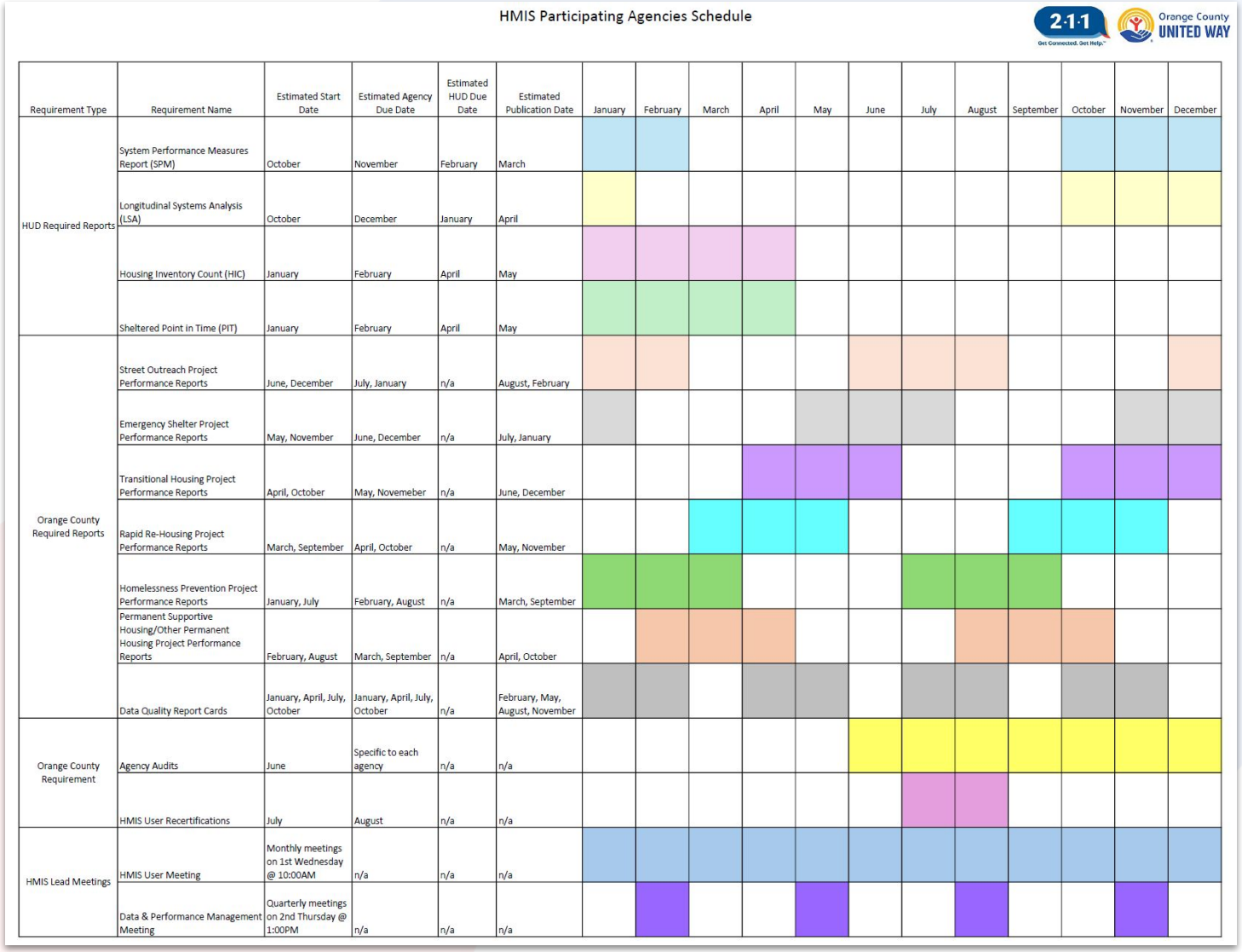
We request that you keep your questions general and related to the topics discussed in the meeting.

Agency specific questions is best supported through a HMIS Help Desk ticket submission, so our Team is able to further investigate and provide assistance for your request.

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HMIS Participating Agencies Schedule



HMIS Participating Agencies Schedule

Requirement Type	Requirement Name	Estimated Start Date	Estimated Agency Due Date	Estimated HUD Due Date	Estimated Publication Date	January	February	March	April	May	June	July	August	September	October	November	December
HUD Required Reports	System Performance Measures Report (SPM)	October	November	February	March												
	Longitudinal Systems Analysis (LSA)	October	December	January	April												
	Housing Inventory Count (HIC)	January	February	April	May												
	Sheltered Point in Time (PIT)	January	February	April	May												
Orange County Required Reports	Street Outreach Project Performance Reports	June, December	July, January	n/a	August, February												
	Emergency Shelter Project Performance Reports	May, November	June, December	n/a	July, January												
	Transitional Housing Project Performance Reports	April, October	May, Novemeber	n/a	June, December												
	Rapid Re-Housing Project Performance Reports	March, September	April, October	n/a	May, November												
	Homelessness Prevention Project Performance Reports	January, July	February, August	n/a	March, September												
	Permanent Supportive Housing/Other Permanent Housing Project Performance Reports	February, August	March, September	n/a	April, October												
	Data Quality Report Cards	January, April, July, October	January, April, July, October	n/a	February, May, August, November												
Orange County Requirement	Agency Audits	June	Specific to each agency	n/a	n/a												
	HMIS User Recertifications	July	August	n/a	n/a												
HMIS Lead Meetings	HMIS User Meeting	Monthly meetings on 1st Wednesday @ 10:00AM	n/a	n/a	n/a												
	Data & Performance Management Meeting	Quarterly meetings on 2nd Thursday @ 1:00PM	n/a	n/a	n/a												

[HMIS Participating Agencies Schedule]

HMIS Participating Agencies Schedule

October

- Project Performance Reports
  - Permanent Supportive Housing & Other Permanent Housing Publication
  - Rapid Re-Housing draft data
- Agency Audits
- System Performance Measure (SPM) and Longitudinal Systems Analysis (LSA) Data Quality Reviews

November

- Project Performance Reports
  - Rapid Re-Housing Publication
  - Transitional Housing draft data
- Agency Audits
- System Performance Measure (SPM) and Longitudinal Systems Analysis (LSA) Data Quality Reviews

December

- Project Performance Reports
  - Transitional Housing Publication
  - Emergency Shelter draft data
- Agency Audits
- System Performance Measure (SPM) and Longitudinal Systems Analysis (LSA) Data Quality Reviews

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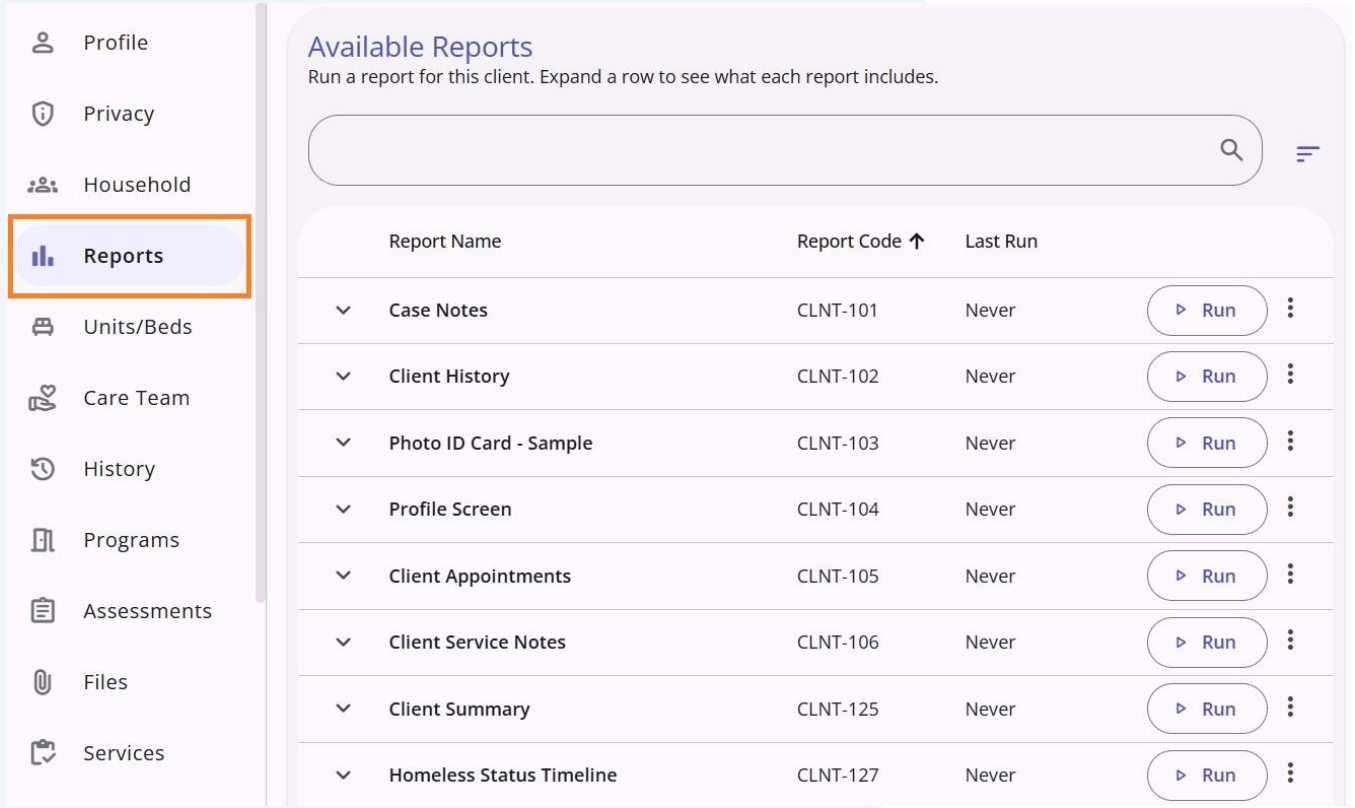
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Clarity Updates - Client Reports

Client Reports are now available on the new Clarity Interface. To run, navigate to the **Reports** tab under the client navigation menu.

Common reports available:

- Case Notes
- Client History
- Homeless Status Timeline



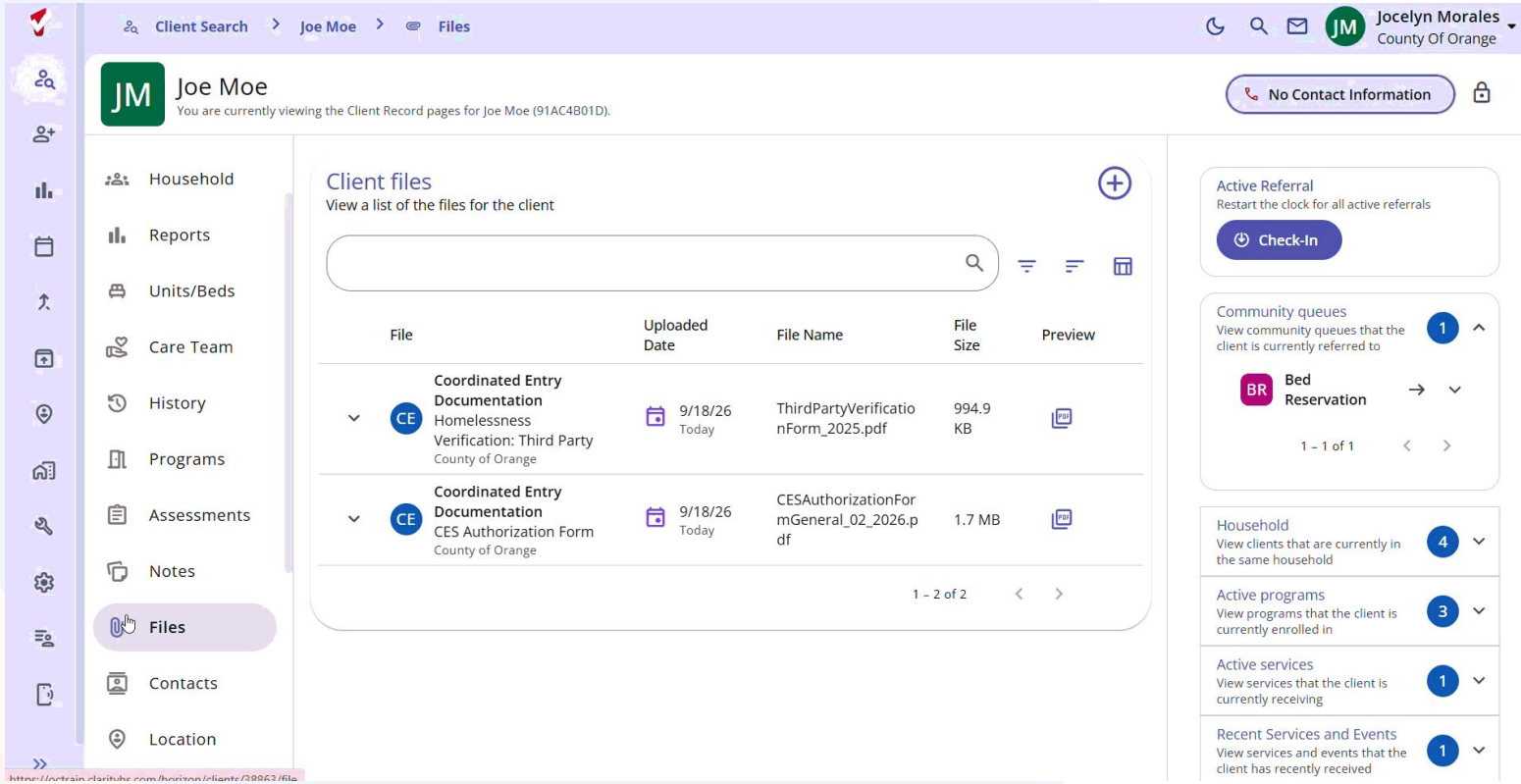
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Clarity Updates - Preview Files

Previewing client files is now available on the New Clarity Interface.

- Navigate to the ***Files tab*** from the Client Navigation Menu
- Under ***Preview*** hover over the ***PDF icon***
- Click **Preview**
- A pop window will appear with the file



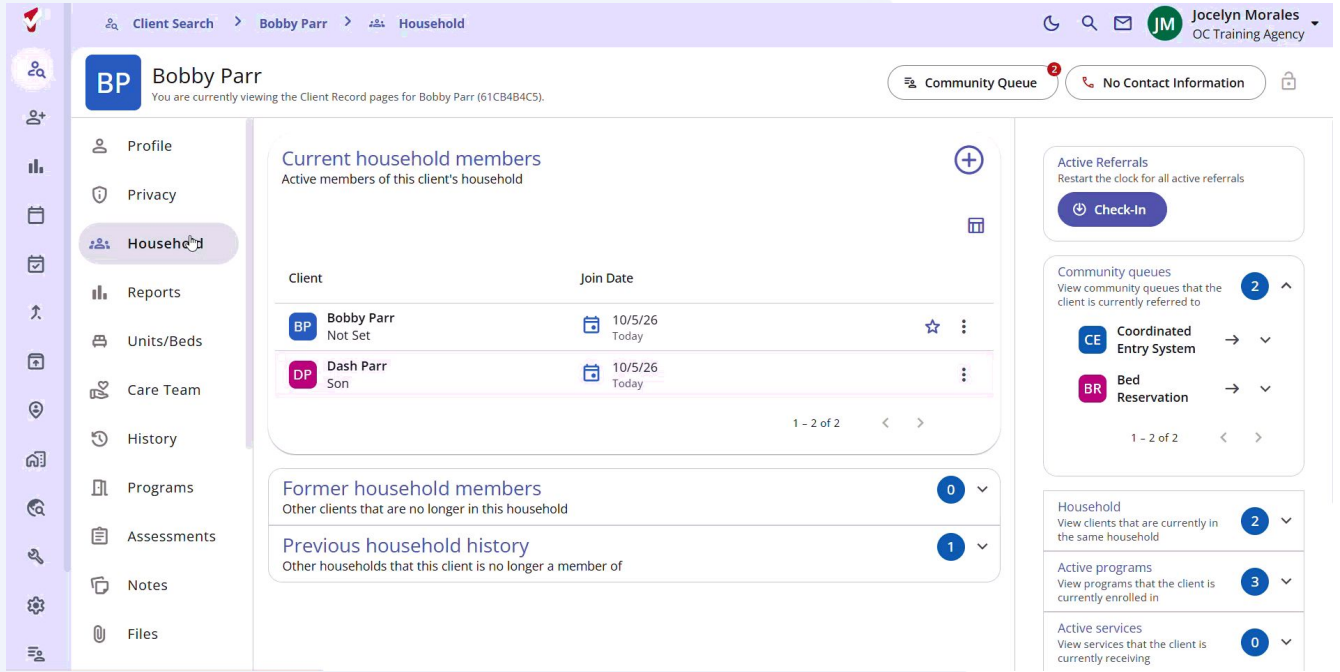
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When to Exit Members from Global Household

- The Global Household is the household composition for client profiles, where a client can only be a member of **one and only one global household**.

- A household member may need to be exited from the Global Household when they are no longer part of that household.
  - Examples of this include: if there is a separation between a couple, an adult child leaves the household, a household member passes away, etc.

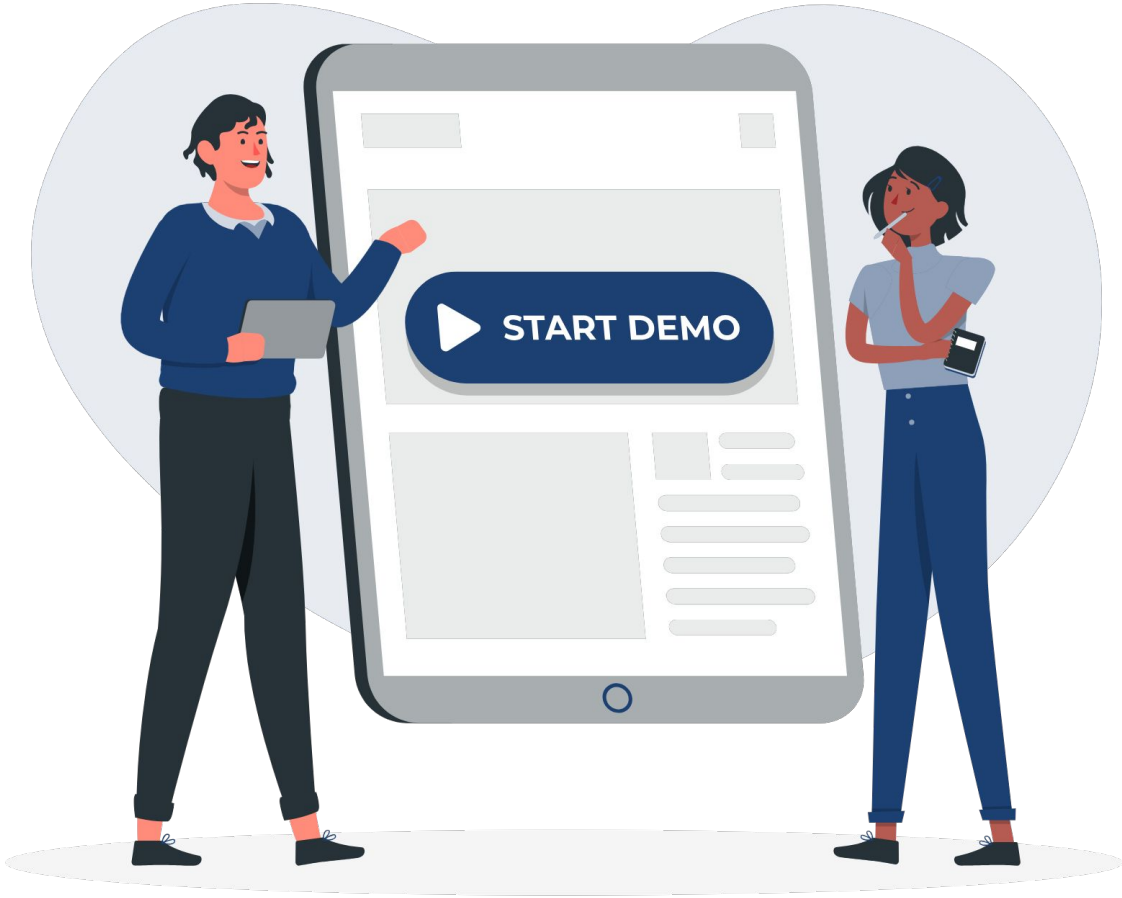


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Global Household Demo



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Data Element Highlight: 3.917 Prior Living Situation

3.917 Prior Living Situation
Data Collected About: Heads of Household & Adults
3.917a Project Type: Emergency Shelter, Street Outreach, and Safe Haven
3.917b Project Type: All Other Project Types
Collection Point: Project Entry

Prior Living Situation is is split into 3.917a and 3.917b. The element is collected to identify the type of living situation and the length of stay in that situation immediately before program entry.

This Universal Data Element (UDE) is used with other collected data to identify whether a client may meet criteria for experiencing chronic homelessness at different points of enrollment.

For additional resources on this element, please refer to our Knowledge Base articles 3.917 A, 3.917 B and guidance from HUD.

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Data Element Highlight: 3.917 Prior Living Situation - Cont.

Within the field, there are various nested fields. These are summarized below.

1. Prior Living Situation	1. Where was the client residing just before project start?
2. **Length** of stay in prior living Situation	2. Length of time the client resided there. If the client moved around, but was in the same type of situation, include the total time in both. For example, if a client moved from an emergency shelter to streets as these are both under the Homeless Situation category.
3. Approximate **date** this episode started	3. What is the approximate date this current episode of homelessness began? This would not include a break in homelessness.
4. Regardless of where they stayed last night, **number of times** the client has been on: the streets, in emergency shelter or safe haven in **past 3 years**	4. How many times has the client been literally homeless in the past 3 years? This includes current episode.
5. **Total** number of months homeless on street, shelter or safe haven in **past 3 yrs.**	5. How many months has the person been literally homeless?
**** Month = Current month even if a partial month, should be counted as a full month.** **** Break = 7 or more days in a temporary or permanent situation or 90 days or more if institutional stay (jail, hospital, etc)**	

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Data Element Highlight: 3.917b Prior Living Situation

3.917b Prior Living Situation
Data Collected About: Heads of Household & Adults
Project Type: All *Other Project Types
Collection Point: Project Entry

*All other projects which include: PH projects: (RRH, PSH, and Other PH), Coordinated Entry, Services Only, Day Shelter, Homelessness Prevention, and Transitional Housing.

3.917b incorporates conditional logic so homelessness history fields are only collected when required, including situations where:

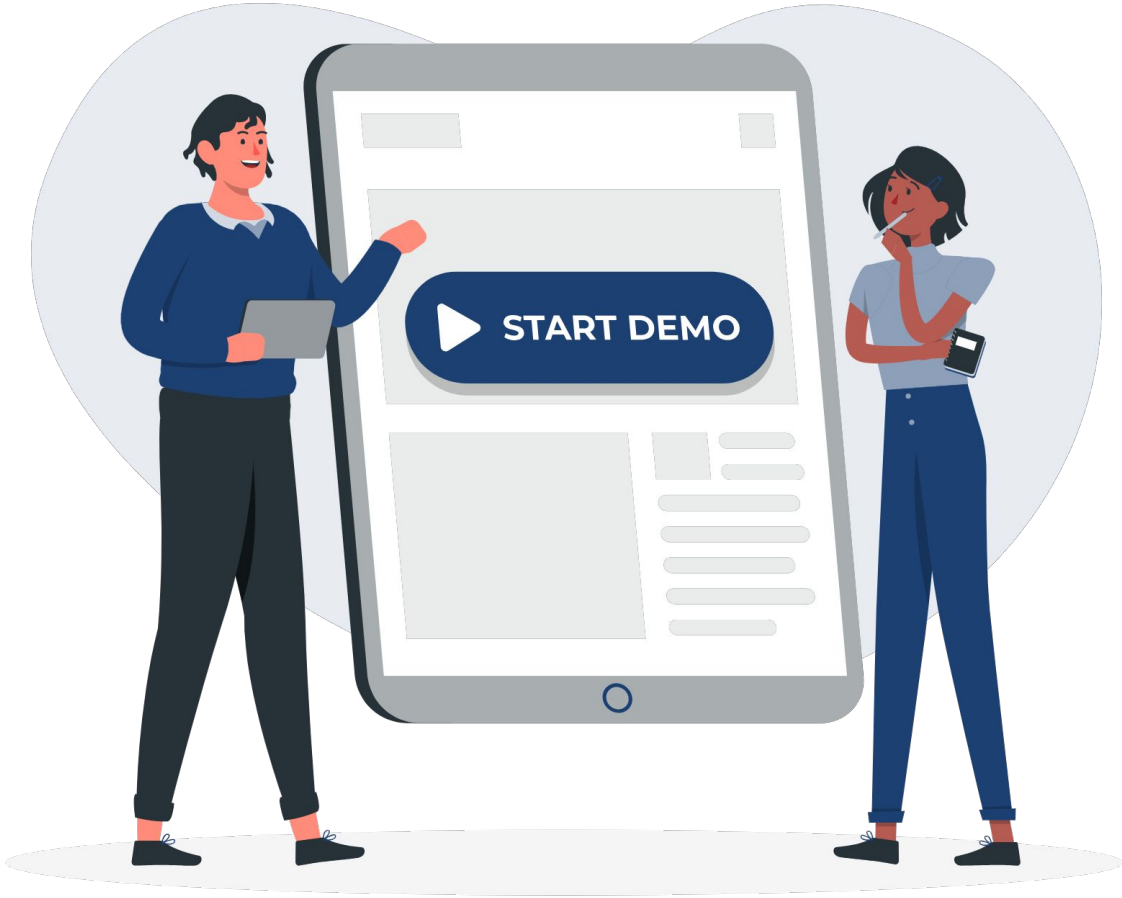
- They are entering from other living situations where they resides less than 7 days and were immediately homeless before that.
- They are entering from an institution where the stay was less than 90 days and were immediately homeless before that.

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Prior Living Situation Demo

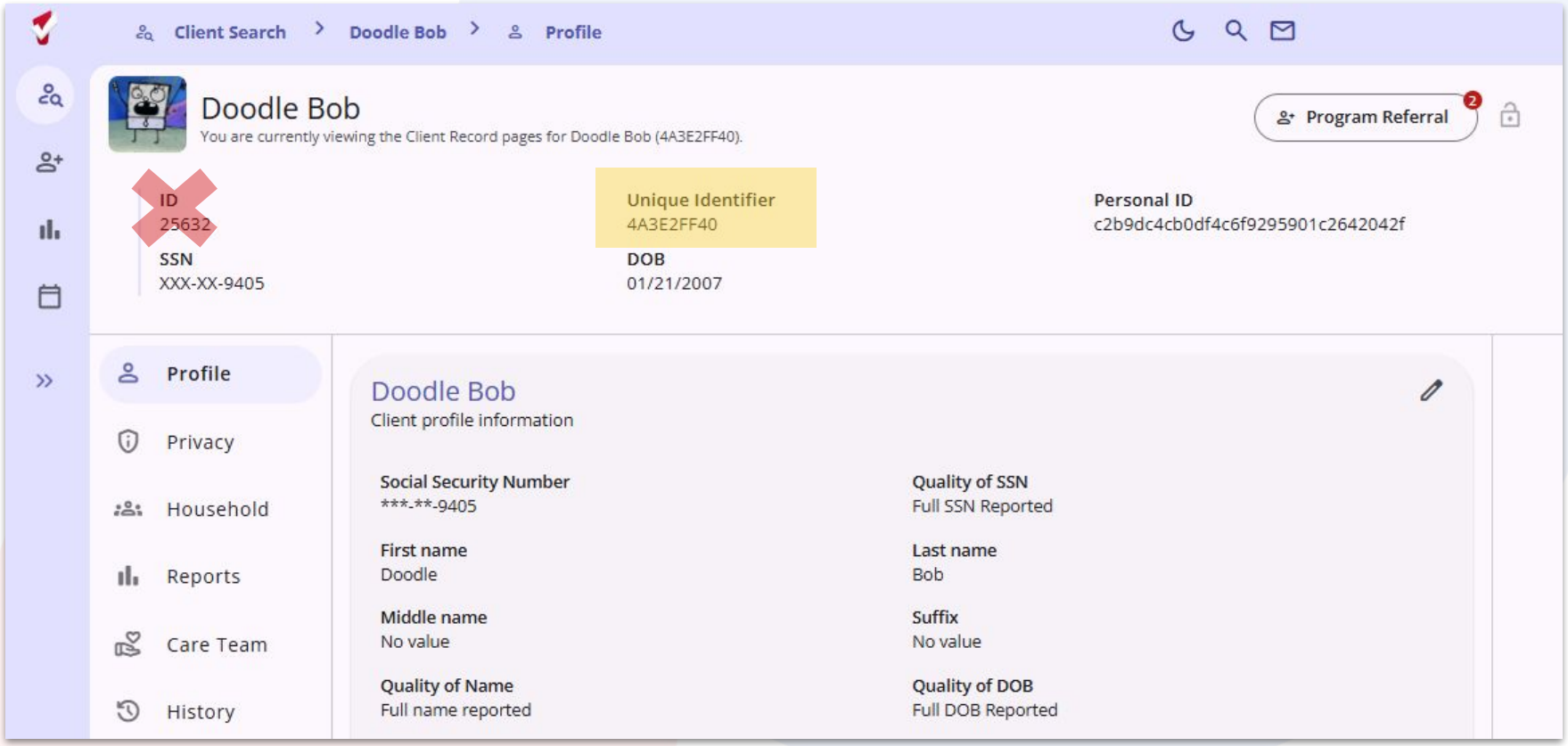


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Client Unique Identifier

The HMIS Team requests that Agency Administrators use the client's Unique Identifier (UID) when submitting the fictitious client numbers for the Skills Test and general live Clarity support tickets.



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Overview of Federal Reports: LSA and SPMs

What are they?

Longitudinal System Analysis (LSA):

An annual report which includes demographic, performance, and household composition information, as well as patterns of system use. The LSA from each CoC is consolidated to create the AHAR that is submitted to Congress.

System Performance Measures (SPMs):

Measures the performance of a Continuum of Care (CoC) as a whole in meeting the needs of people experiencing homelessness. Six measures comprise the SPMs, which are used as competitive elements in annual CoC Program Competitions.

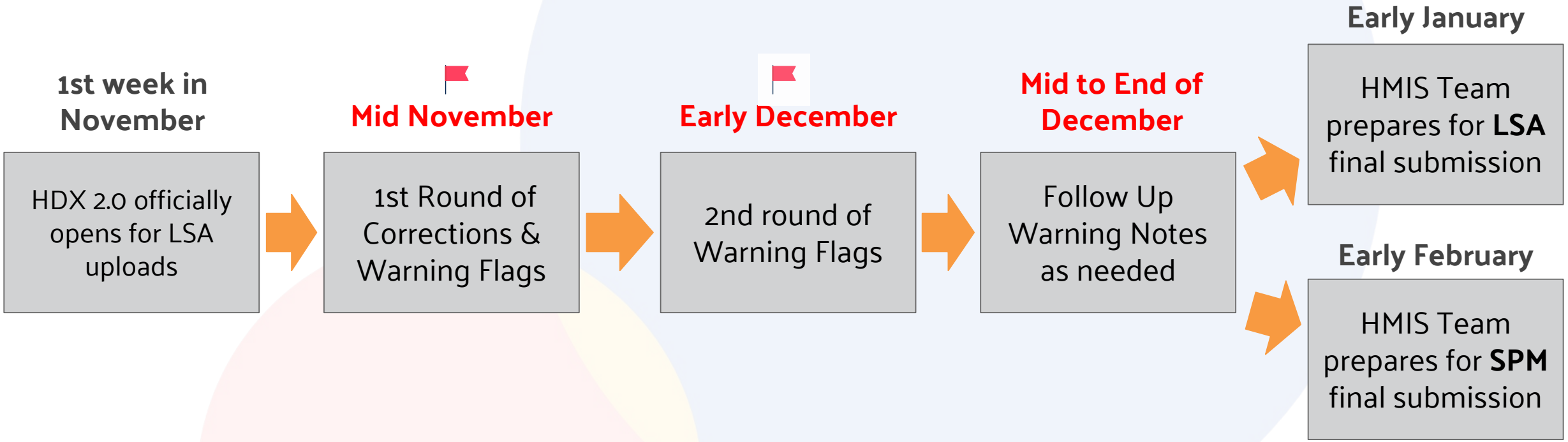
Reporting Period

10/1/2025 - 9/30/2026

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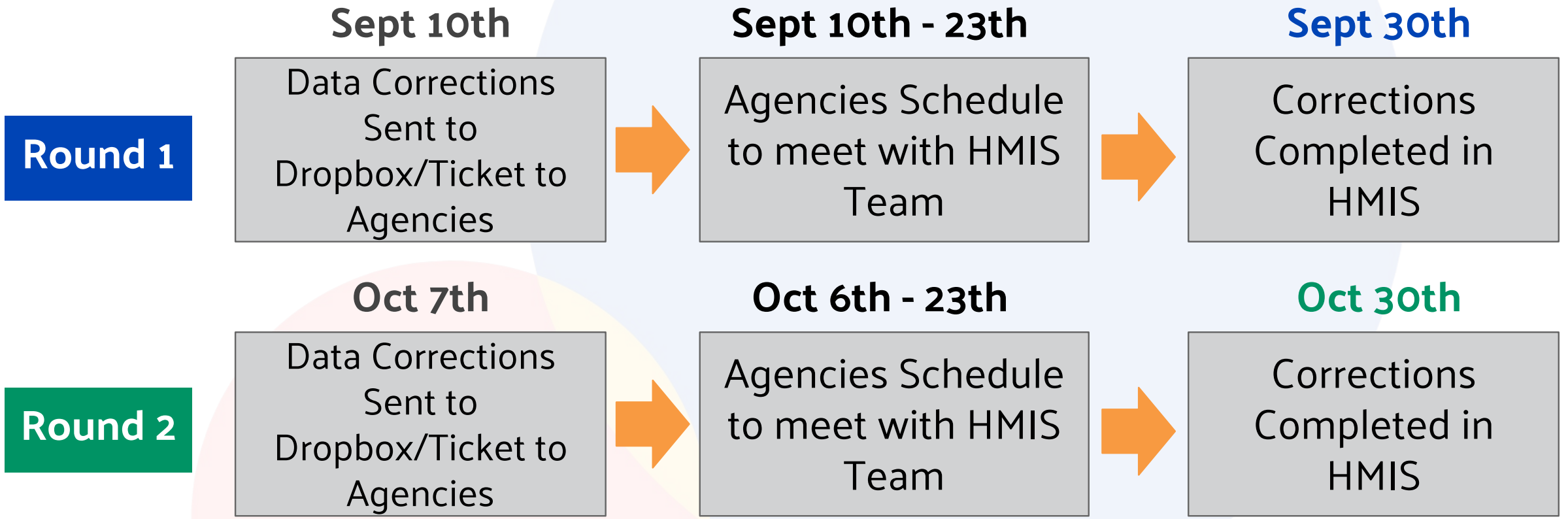
LSA and SPM Submission Timeline



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LSA and SPM Report Preparation



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Data Quality Dashboard

The Data Quality Dashboard is an important tool that users can reference when reviewing data competition and data quality. The dashboard will highlight specific issues related to the following:

- Universal Data Elements
  - Profile Screen, Enrollment Screen
- Program Specific Data Elements
  - Income, Insurance, and Disability
- Federal Partner Program Data Elements
  - HOPWA, PATH, RHY, and SSVF/VA



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Data Quality Dashboard

The Data Quality Dashboard is primarily used to count the number invalid responses recorded for the Universal, Program, and Federal Partner Data Elements. Invalid responses include:

- Client doesn't know
- Client prefers not to answer
- Data not collected

Users can locate the dashboard by navigating to: Reports > Data Analysis > Built In Reports > Data Quality Dashboard



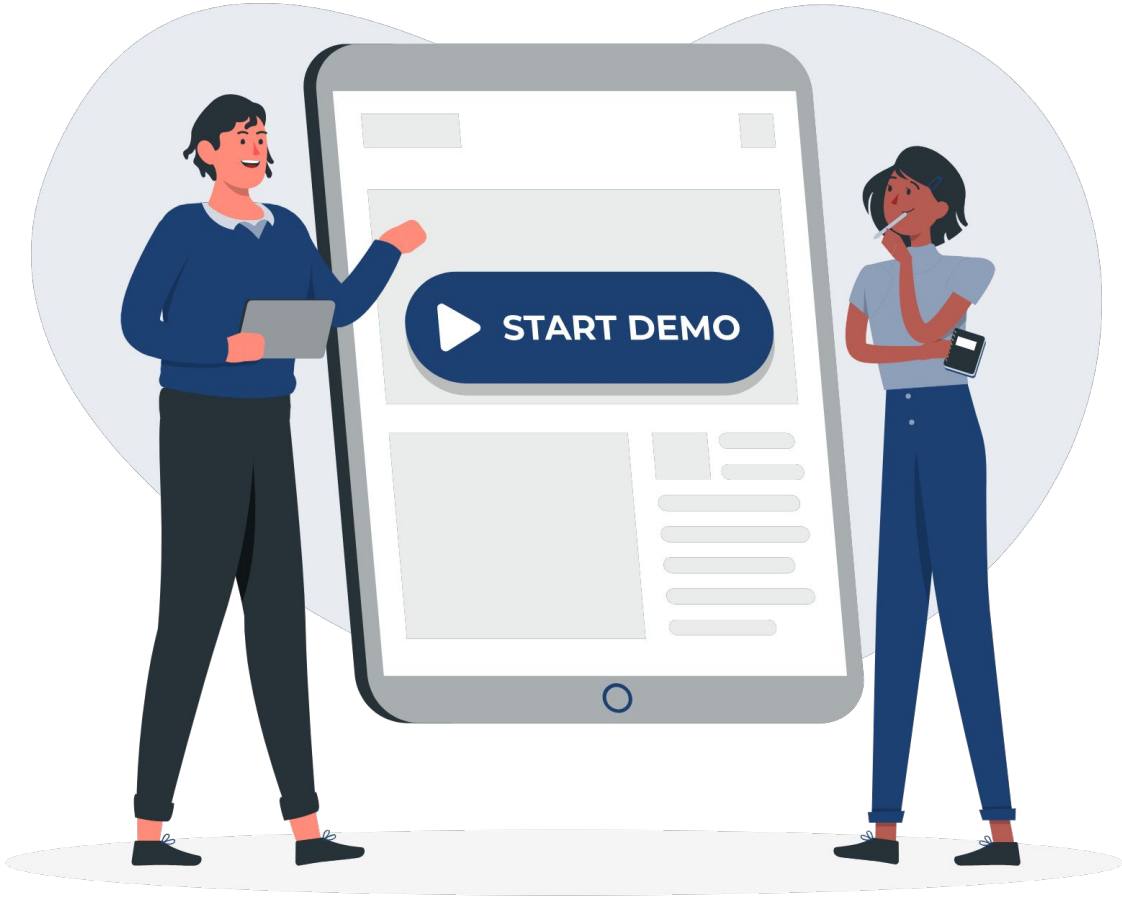
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Data Quality Dashboard Demo



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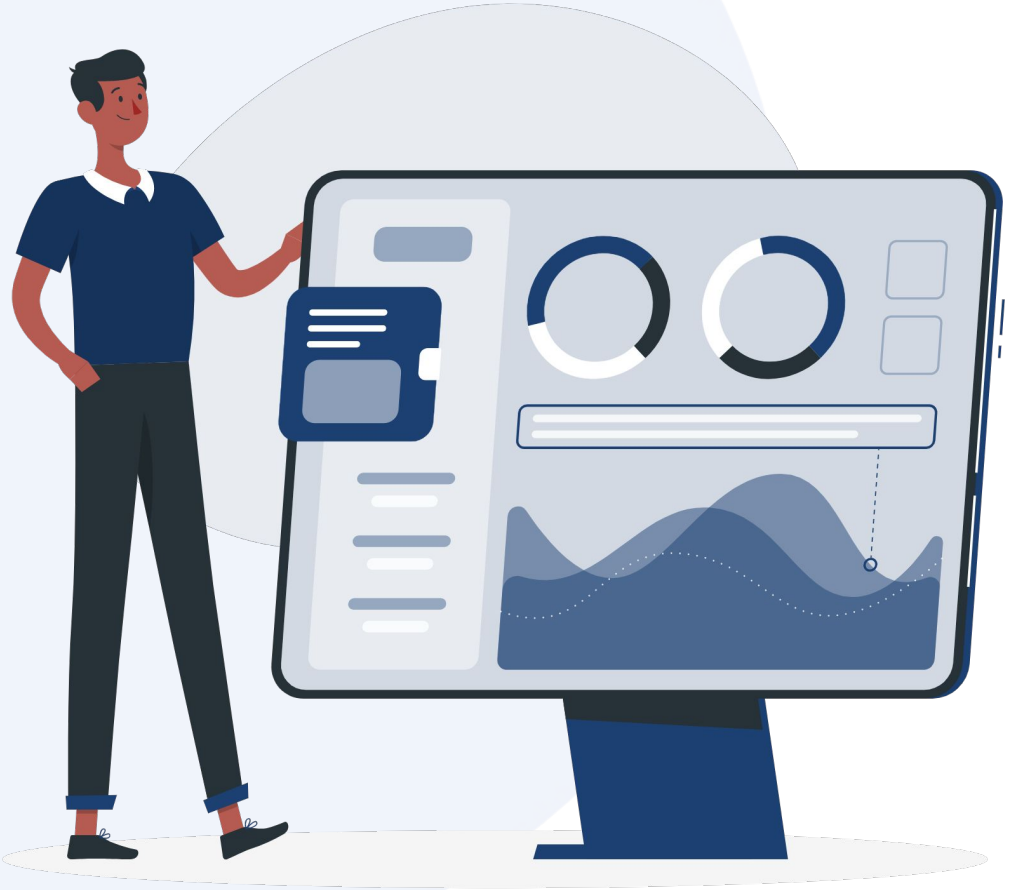
Project Performance Report (PPR)

The Permanent Supportive Housing & Other Permanent Housing PPR will be published on our website in October.

Current and past PPRs can be found on the Orange County HMIS website, by navigating to: Reports > Project Performance Reports

Corrections for the Rapid Re-Housing PPR draft data will available in Dropbox to review.

The Project Performance Overview is a helpful document that provides important information regarding the PPRs including the thresholds for each goal and our publishing schedule.



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Training and Resources

- HMIS Data Collection and Review: 3.917 Prior Living Situation
  - Oct 21st, 2pm - 3:30pm
  - https://us02web.zoom.us/j/83714684154
  - Meeting ID: 837 1468 4154

- Office of Care Coordination and PATH are hosting a Coordinated Entry System Documentation Webinar
  - Oct 29th at 3:30pm - 4:30pm
  - Teams Webinar Link



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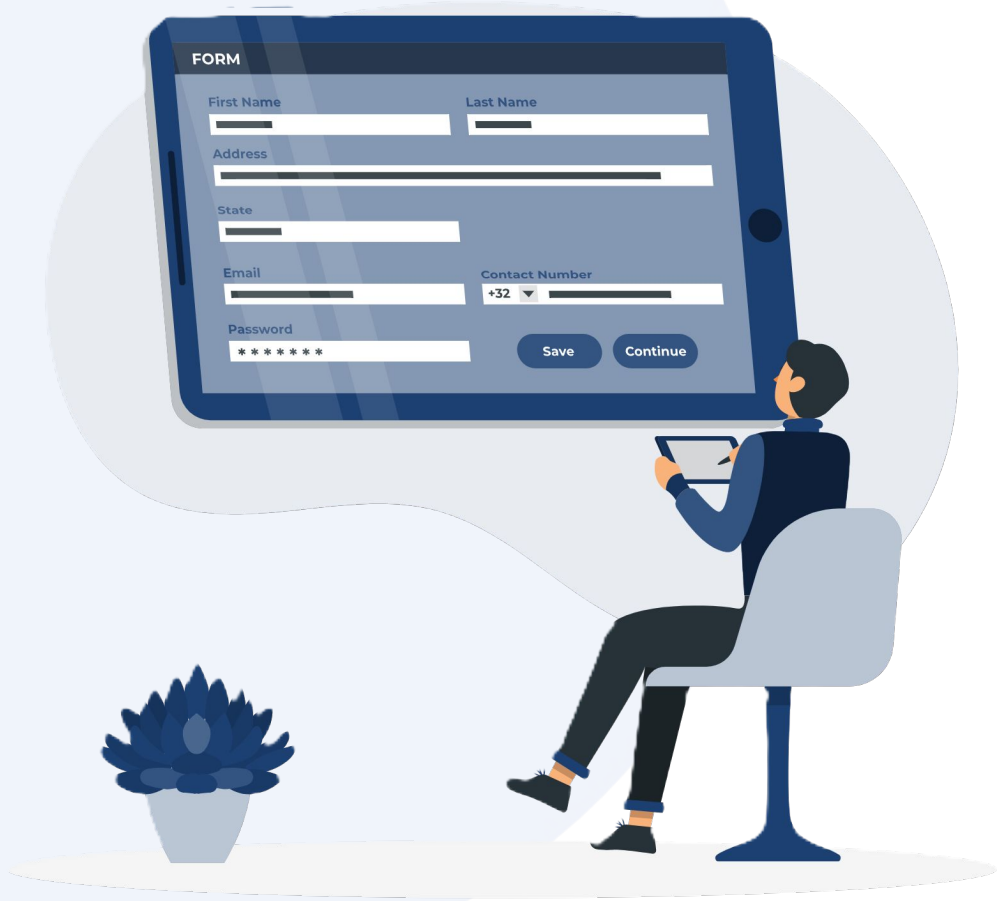
HMIS User Meeting Survey

The HMIS Team invites users to complete our HMIS User Meeting Survey. The feedback from the survey is used to select topics at our monthly user meetings.

We'd greatly appreciate any topics or ideas you're interested in reviewing in the upcoming monthly meetings.

Thank you!

Survey: https://forms.gle/1axp92TU5e9FZkr69



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Q&A

Reminder: Please enter your agency name in the chat box for attendance

Meeting materials and recording will be available on the [OC HMIS website]

Thank you
Have a great day!

Next User Meeting: November 4th

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