



Orange County CoC Inter-Agency Data Sharing Memorandum of Agreement

The _____ agency agrees to share client data among participating agencies via the OC HMIS (Orange County Homeless Management Information System) for the purposes outlined below. Each participating agency must complete and comply with the OC HMIS Participating Agency Agreement, attached hereto as Exhibit A and incorporated herein by this reference. The participating agency must ensure that all individual HMIS user operating under the authority of the participating agency complete and comply with the HMIS User Agreement. This document is available on the OCHMIS.org website and incorporated herein by reference.

Uses of HMIS Data:

- Coordinate housing services for families and individuals experiencing homelessness or facing a housing crisis in Orange County
- Understand the extent and the nature of homelessness in Orange County
- Evaluate performance and progress toward community benchmarks
- Improve the programs and services available to Orange County residents experiencing homelessness or a housing crisis
- Improve access to services for all Orange County homeless and at-risk populations
- Reduce inefficiencies and duplication of services within our community
- Ensure that services are targeted to those most in need, including “hard to serve” populations
- Ensure that clients receive the amount and type of services that “best fits” their needs and preferences
- Pursue additional resources for ending homelessness
- Advocate for policies and legislation that will support efforts to end homelessness in Orange County

Client Protection:

- Informed consent must be given by clients in order for their identifying information to be shared among agencies in the OC HMIS (see Agencies with Access to HMIS on OCHMIS.org). If the client does not give consent, their identifying information can still be entered into HMIS, but the record should only be visible to the agency entering the data.
- All agencies participating in HMIS must sign this agreement. The client has the right to see a current list of the OC HMIS participating agencies. As part of the informed consent process, clients must be informed that additional agencies may join the OC HMIS at any time and will have access to their information.

- HMIS Users will maintain HMIS data in such a way as to protect against revealing the identity of clients to unauthorized agencies, individuals, or entities.
- Clients may not be denied services based on their choice to withhold their consent.

All parties to this Memorandum of Agreement, other than agencies and department of the County of Orange, shall defend, indemnify, and hold all other parties harmless from any and all claims arising out of a party's violation of the terms of this Agreement, the OC HMIS Participating Agency Agreement, or violation of the term of the HMIS User Agreement by the party's individual HMIS user operating under the authority of the participating agency.

This Memorandum of Agreement is signed and agreed to by the following agency representative (Executive Director or equivalent only):

Printed Name: _____

Agency Name: _____

Signature: _____

Date: _____