Welcome!

June 2023
OC HMIS User Meeting

**Please enter your agency name in the chat box**

Agenda

1. New Staff Update
2. HIC PIT Overview Reports
3. Data Accuracy Dashboard
4. Project Performance Reports
5. Health Insurance Knowledge Base
6. Agency Audit
7. Agency Set Up
8. Client Consent Form Update
9. Family CES Migration
10. Data & Performance Management Update
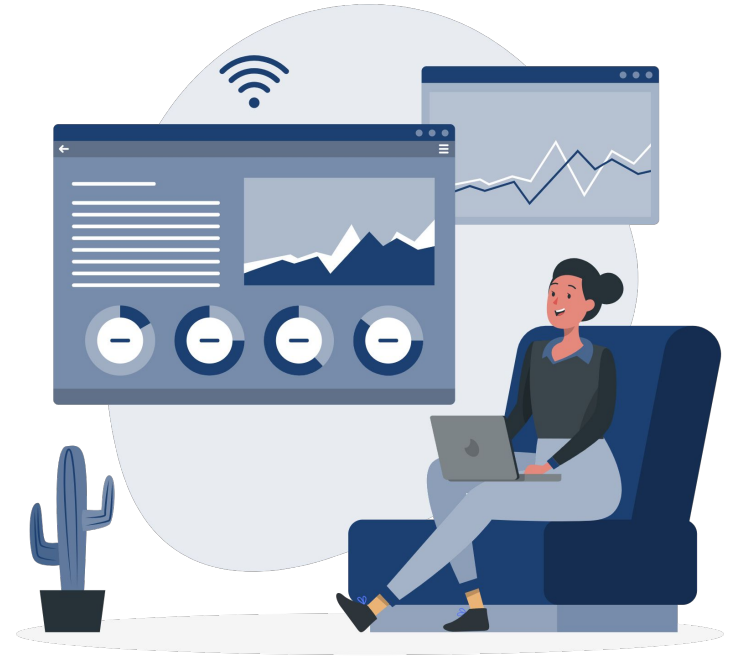11. Holiday
12. Q&A
13. Office Hours

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Staff Update

Please welcome Michaela Simmons as our HMIS Support Specialist!
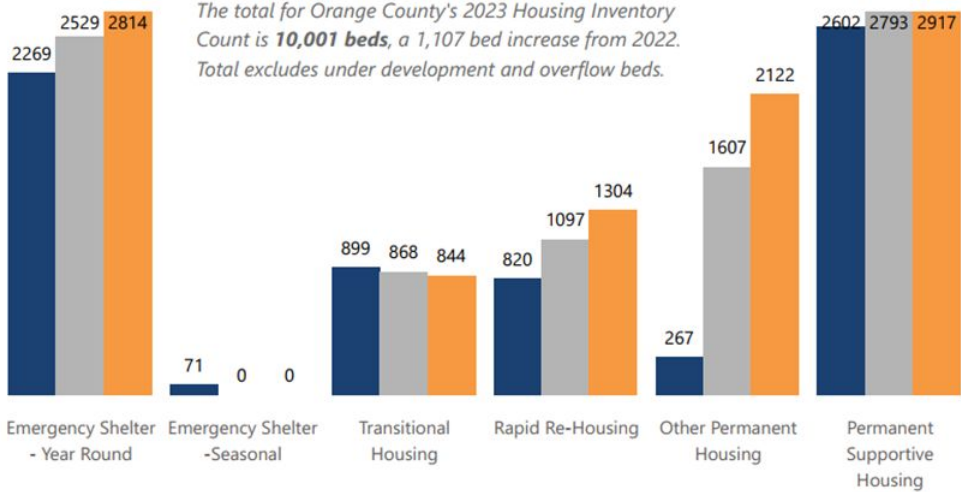
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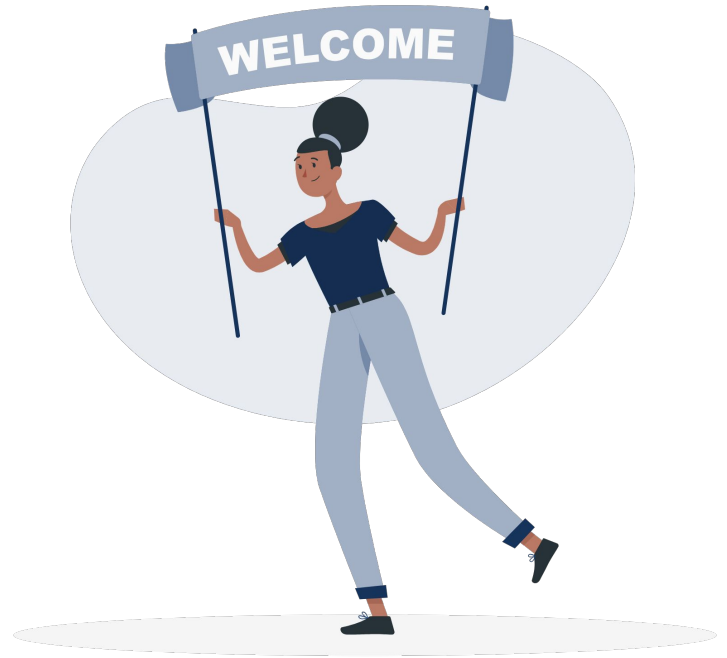
HIC PIT

- HIC: Housing Inventory Count
  - HIC collects information about all of the beds and units in each Continuum of Care (CoC) homeless system, categorized by Project Type. Only beds dedicated to serve homeless clients should be counted on the HIC.

- PIT: Point-in-Time Count
  - HUD requires that CoC conduct an annual count of people experiencing homelessness who are sheltered in emergency shelter, transitional housing, and Safe Havens on a single night.

- PIT Date: January 23, 2023

- ochmis.org > Reports > 2023 HIC Overview
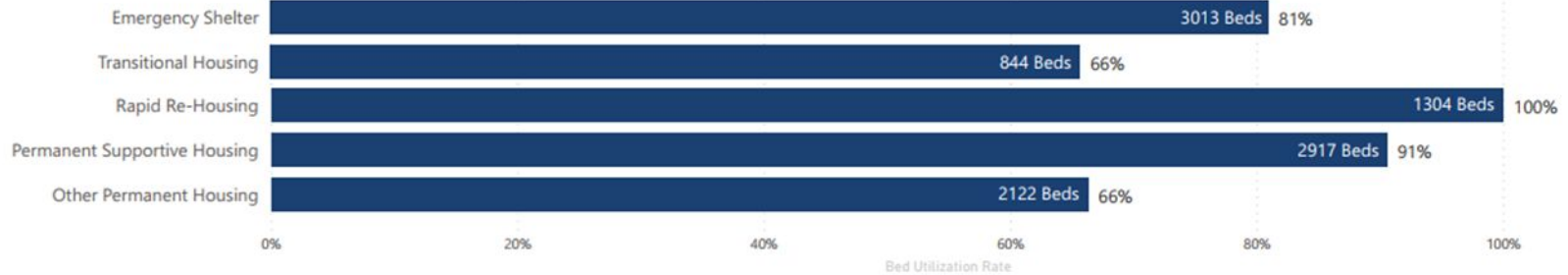 - > 2023 Sheltered Point in Time Overview

Graphic by: https://storyset.com/online

2023 HIC: Total Beds

Total Bed Count by Project Type

● 2021 ● 2022 ● 2023

The total for Orange County's 2023 Housing Inventory Count is **10,001 beds**, a 1,107 bed increase from 2022. Total excludes under development and overflow beds.

Project Type	2021	2022	2023
Emergency Shelter - Year Round	2269	2529	2814
Emergency Shelter -Seasonal	71	0	0
Transitional Housing	899	868	844
Rapid Re-Housing	820	1097	1304
Other Permanent Housing	267	1607	2122
Permanent Supportive Housing	2602	2793	2917

2023 HIC: Bed Utilization

Bed Utilization *Includes year-round, seasonal, and overflow beds*

	Beds	Rate
Emergency Shelter	3013 Beds	81%
Transitional Housing	844 Beds	66%
Rapid Re-Housing	1304 Beds	100%
Permanent Supportive Housing	2917 Beds	91%
Other Permanent Housing	2122 Beds	66%

Bed Utilization Rate

2023 Sheltered PIT: Total Clients

Sheltered PIT Count from 2021 to 2023

● 2021 ● 2022 ● 2023

The Sheltered Point In Time Count increased by 332 persons from 2022 to 2023.

Count of Beds

Adults Only: 1379, 1704, 2029
Adults and Children: 1043, 950, 953
Children Only: 19, 7, 11
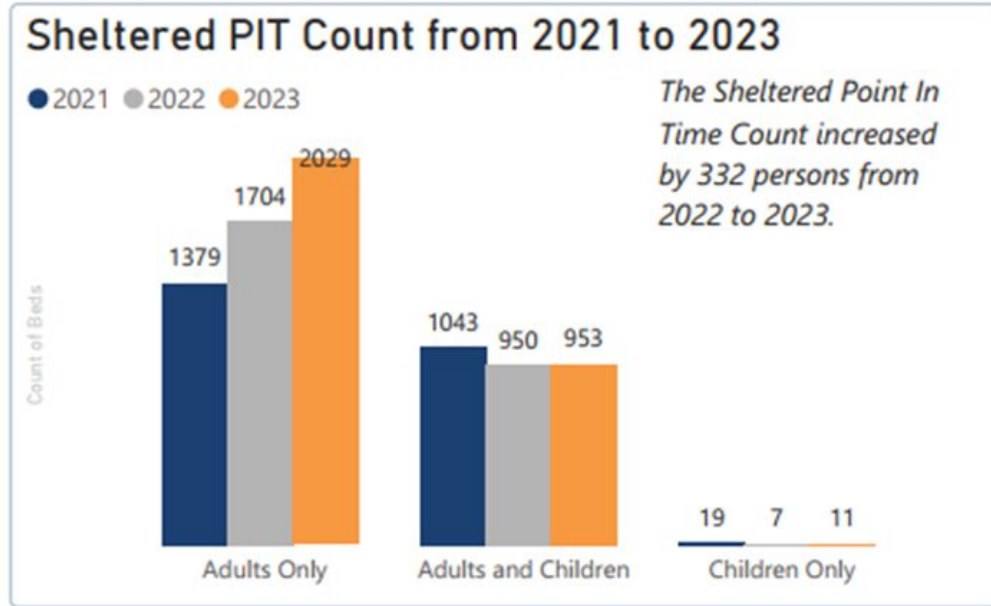
2023 PIT: Clients with Disabilities

Disabilities Reported by Persons in Shelter

Mental Health Disability	Physical Disability	Substance Abuse Disability	HIV/AIDS	Developmental Disability
756	706	579	149	5
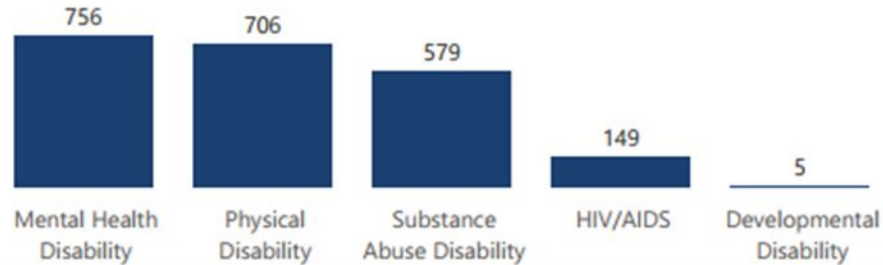
Prevalence of Comorbidity Among Persons in Shelter with Disabilities

	Persons
1 Disability	876
2 Disabilities	500
3 Disabilities	105
4 Disabilities	1

2023 PIT: Special Populations

Chronically Homeless Families

Count of Families
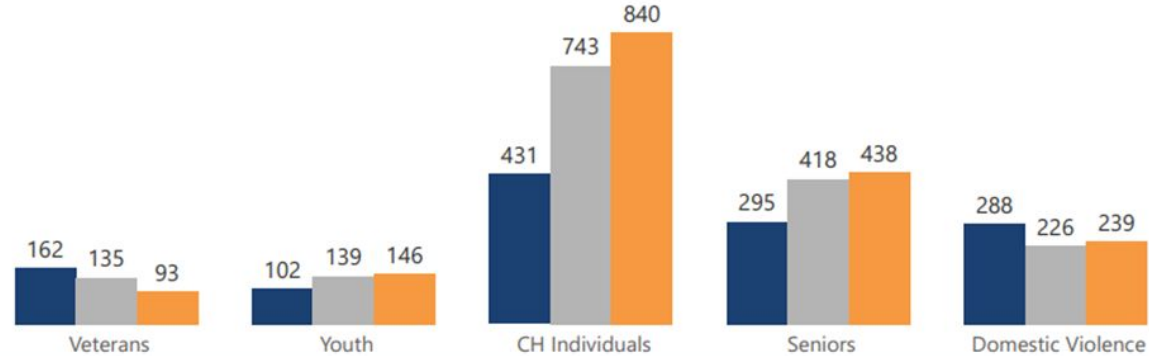
2021	2022	2023
10	14	4
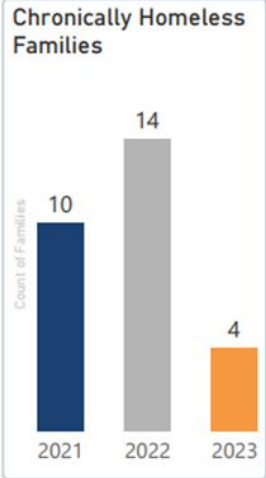
Special Populations (Individuals)

● 2021 ● 2022 ● 2023

Clients can be counted in multiple categories

Count of Persons

Category	2021	2022	2023
Veterans	162	135	93
Youth	102	139	146
CH Individuals	431	743	840
Seniors	295	418	438
Domestic Violence	288	226	239

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Data Accuracy Dashboard

The **Data Accuracy Dashboard** will show enrollments and clients with potential data quality issues such as:
- Disabled Clients without Disability Type
- Housing Move-In Date Errors
- DOB after Project Start Date
- Approximate Date Homelessness Started Errors

Reports > Data Analysis > Orange County Clarity System Reports > Data Quality > Data Accuracy Dashboard/Data Accuracy Dashboard Details

Disabled Clients without Disability Type

> Number of clients that reported a Disabling Condition, but did not report as having any disability type (Mental Health, Substance Abuse, Developmental, Physical, HIV/AIDS, Chronic Health Condition).
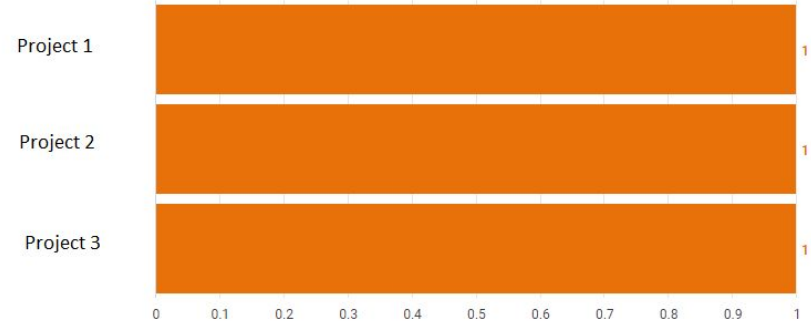
Clients without Disability that reported Disability Type

> Number of clients that did not report a Disabling Condition, but report having at least one disability type (Mental Health, Substance Abuse, Developmental, Physical, HIV/AIDS, Chronic Health Condition).
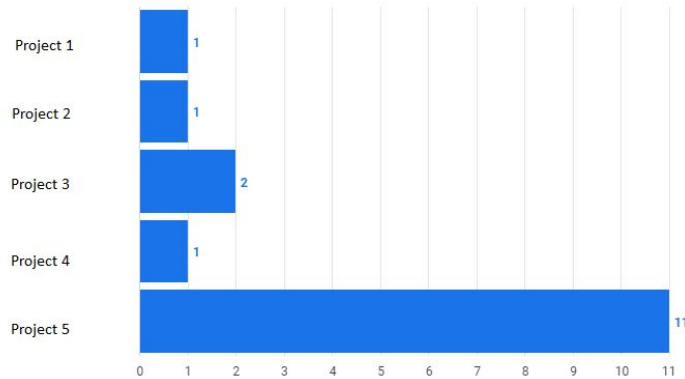

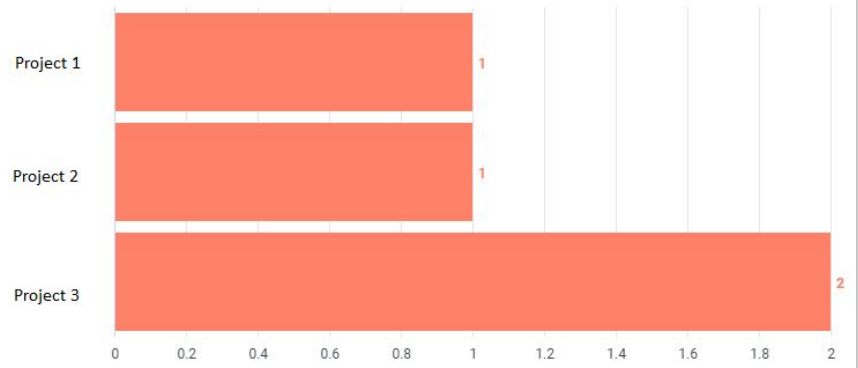2-1-1 Orange County

Data Accuracy Dashboard

Approximate Date Homelessness Started Errors

> Number of enrollments with an Approximate Date Homelessness Started Date after Project Start Date

- Project 1: 1
- Project 2: 1
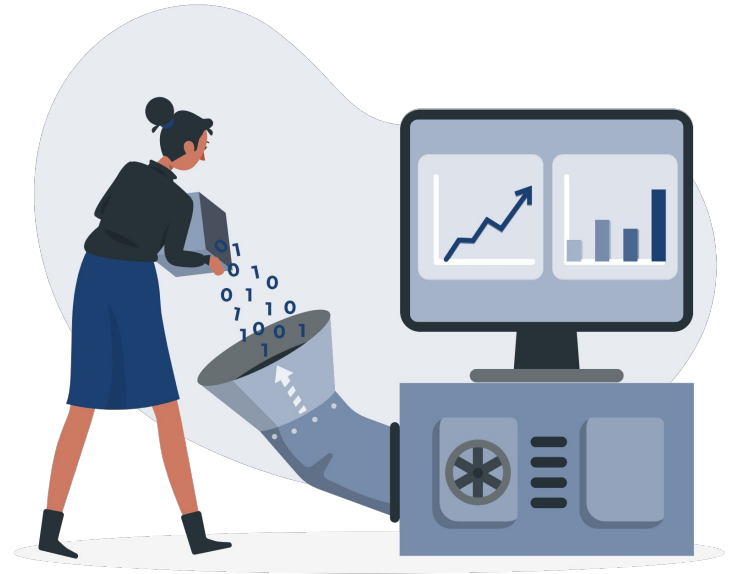- Project 3: 2
- Project 4: 1
- Project 5: 11

DOB After Project Start Date

> Number of clients whose Date of Birth is after the client's Project Start Date.

- Project 1: 1
- Project 2: 1
- Project 3: 2

Project Performance Reports

The Project Performance Reports (PPRs) highlight certain measures determined to be important in effectively ending homelessness for clients in Orange County and are published for the following project types:

- Street Outreach
- Emergency Shelter
- Transitional Housing
- Rapid ReHousing
- Permanent Supportive Housing/Other Permanent Housing

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Project Performance Reports

The Project Performance Overview is a helpful tool which provides important information regarding the PPRs:

- **Schedule/Reporting Period:** A table provides the monthly schedule and Reporting Period by project type.
- **Goals/Thresholds:** A detailed description of the fourteen (14) Goals and their thresholds provide understanding of the measurements.

Schedule

	Street Outreach	Emergency Shelter	Transitional Housing	Rapid Re-Housing	PSH-OPH _Permanent Supportive Housing & Other Permanent Housing_	Homeless Prevention
Month Presented at Data Meeting	August	January	December	May	October	March
Reporting Period	6/1 - 5/31	11/1 - 10/31	10/1 - 9/30	3/1 - 2/28	8/1 - 7/31	1/1 - 12/31
Month Presented at Data Meeting	February	July	June	November	April	September
Reporting Period	12/1 - 11/30	5/1 - 4/30	4/1 - 3/31	9/1 - 8/31	2/1 - 1/31	7/1 - 6/30

Goal 1 - Prioritize Clients Experiencing Literal Homelessness

Goal: 100% of clients in projects dedicated to serving clients experiencing homelessness come from literal homelessness situations to ensure that the CoC's limited resources are focused on those with the greatest need.

Goal 1's applicable project types and targets:

Street Outreach	Emergency Shelter	Transitional Housing	Rapid Re-Housing	PSH-OPH
100%	100%	100%	100%	100%

Universe: Adults and heads of household active during the reporting period.

This goal considers the following Prior Living Situations to be literal homeless situations:

- Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
- Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter
- Safe Haven
- Transitional housing for homeless persons (including homeless youth)
- Interim Housing (ONLY clients who exited the project prior to 10/1/2019)

For all project types the following situations make an enrollment a "neutral" entry, meaning it is excluded from the measure entirely:

- Clients entering from non-homeless situations who are fleeing domestic violence situations.
- Clients that are Chronically Homeless and entering from non-homeless situations.
- Clients entering from an institutional setting where their length of stay was less than 90 days, and the client was homeless prior to entering the institution.
- Clients entering from a non-homeless situation where their length of stay was less than 7 nights, and the client was homeless prior to entering the non-homeless situation.

For PSH-OPH projects the following Prior Living Situations are also considered a "neutral" entry:

- Permanent housing (other than RRH) for formerly homeless persons)
- Rental by client, with RRH or equivalent subsidy

Project Performance Report
Sample Report

	Met Threshold
	Did Not Meet Threshold
	Not Applicable

Orange County Emergency Shelter Project Performance Scores
11/01/2021 - 10/31/2022

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Full Name (groups)	Goal 1 - Prioritize Clients Experiencing Literal Homelessness (100%)	Goal 2 - Decrease Length of Stay in Temporary Shelter & Outreach (<=30 Days)	Goal 5 - Ensure Projects are being Fully Utilized (>=70%)	Goal 6 - Help Adults Increase Their Income while Enrolled in the Project (>=15%)	Goal 7 - Help Adults Increase Their Income as of Project Exit (>=15%)	Goal 8 - Help Clients Exit to Successful Housing Situations (>=30%)	Goal 10 - Ensure Clients Do Not Fall Back Into Homelessness after being Housed (<=15%)	Percent Goals Met
Agency 1 - Project A	87%	79		0%	0%	21%	6%	17%
Agency 1 - Project B	100%	24	58%		0%	60%	0%	50%
Agency 2 - Project A	100%	8	15%					67%
Agency 3 - Project A	100%	414	76%		53%	72%	2%	67%
Agency 3 - Project B	100%	448	83%	0%	15%	38%	0%	57%
Agency 4 - Project A	47%	110	44%		23%	17%	36%	17%

Current and past PPRs can be found at on the Orange County HMIS website: OCHMIS Website> Reports > Project Performance Reports

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Project Performance Reports

Agencies have access at any time to run the PPR for their projects in Clarity.

- **Reports>Data Analysis>Orange County Clarity System Reports>Project Performance Reports** section
- Review data
- Perform data cleanup

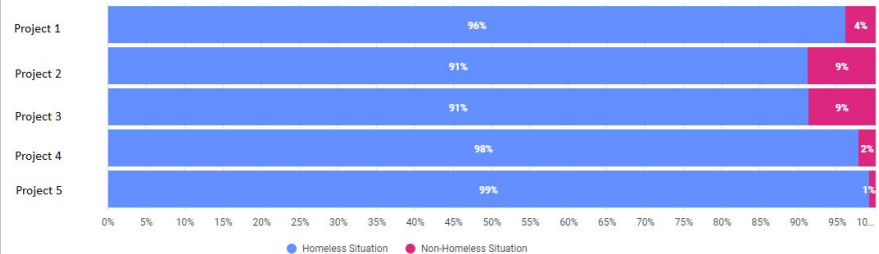# Health Insurance Knowledge Base

- Health Insurance is collected to determine whether clients are accessing all mainstream medical assistance benefits for which they may be eligible along with changes between project start and exit.

  - **Project Type Applicability**: All Programs - All Components
  - **Data Collected About**: All Clients
  - **Collection Point**: Project Start, Update, Annual Assessment, and Project Exit

- For additional information review the Health Insurance
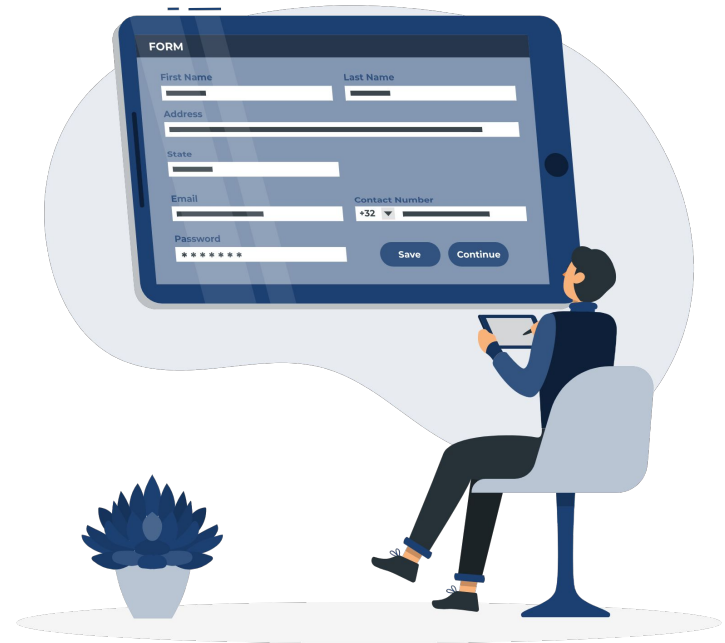
2023 HMIS Agency Audits

- The HMIS Helpdesk Team will begin conducting agency audits for 2023.

- We will reach out to your agency 2 weeks before the available audit meeting dates so you have a few options to schedule the audit and you have time to prepare for the audit.

- Please be on the lookout for our email to schedule your Agency Audit in July.

    - 2023 Agency Audit Form

2023 HMIS Agency Audits

- The following forms must be dated in 2023 and signed (wet signature) by leadership at the agency.

  Participating Agency Agreement

  Inter-Agency Data Sharing Agreement

All agencies must submit signed copies of the HMIS Participating Agreement and Inter-Agency Data Sharing Agreement. Current versions of both forms are available on our website. Forms must be dated in 2022 and signed (wet signature) by leadership at the agency.

HMIS Participating Agency Agreement

Upload or drag files here.

Inter-Agency Data Sharing Agreement

Upload or drag files here.

Completed by 211OC

Test Agency's Active Users in HMIS

Test Agency Active Users.csv
277 bytes

Test Agency's Additional Agency Access in HMIS:

Test Agency Additonal Agency Access.xlsx
15.5 KB

Test Agency's Program Descriptor Data for active projects in HMIS:

Test Agency Program Descriptor Data.csv
1.1 KB

Test Agency's Funding Source Data for active projects in HMIS:

Test Agency Funding Sources.csv
886 bytes

Test Agency's Bed Inventory Data for active projects in HMIS:

Test Agency Bed Inventory.csv
1.4 KB

Email addresses at Test Agency receiving emails from 211OC

Test Agency MailChimp Emails.xlsx
8.9 KB

2023 HMIS Agency Audits

- You will need to review the attached files on the audit form. These reports contain information such as active users for your agency, active projects, current bed inventory, and users in your agency that are receiving correspondence from 211 OC.

- Please review the reports and complete the audit form questionnaire 2 business days before your schedule audit meeting.

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HMIS Participating Agency Agreement

[Upload] or drag files here.

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Agency Set Up

- Agencies may access their Agency Set-Up information in Clarity to review at any time.
- Use the Agency Set-Up Review Dashboard to review the following data:

  - Program Descriptor
  - Funding Sources
  - Bed inventory

- To access, go to **Reports > Data Analysis > Orange County Clarity System Reports > Agency Management > Agency Set-Up Review**

REPORT LIBRARY	EXPLORE	**DATA ANALYSIS**		
Built In Reports			11 report(s) ⌄	
Orange County Clarity System Reports			139 report(s) ⌃	
Home				
Annual Assessment Due				⏵ RUN
Clients with Verbal Consent ROI Records				⏵ RUN
County Monthly Emergency Shelter Report: Entry/Exit Projects				⏵ RUN
County Monthly Emergency Shelter Report: Night-by-Night Projects				⏵ RUN
FEMA/NCS Unit Address Data Quality Details				⏵ RUN
FEMA/NCS Unit Address Data Quality Summary				⏵ RUN
HEAP Details Report				⏵ RUN
HEAP Total Served Unduplicated				⏵ RUN
Street Outreach and Emergency Shelter Institutional Data Clean Up				⏵ RUN
Agency Management				
Agency Set-Up Review				⏵ RUN
Minimum Participation Requirements				⏵ RUN
Minimum Participation Requirements - Family CES				⏵ RUN
Minimum Participation Requirements - Individual CES				⏵ RUN
Bed Reservation				
FCES Bed Reservation Available Housing Opportunities				⏵ RUN
FCES Data Entry: Needs Bed Reservation Assistance Service				⏵ RUN
FCES Eligibility Status for Clients on the Bed Reservation CQ				⏵ RUN

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Agency Set Up
Sample Report

- Use the Filters to view your agency/projects

Agency Set-Up Review

Agency Name
XYZ Agency

Project Name
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Program Descriptor Data

Agency Name	Project Name ^	Project Type Code	Target Population	Geocode	Site Name	Address	City	ZIP Code	State	Housing Type	Is HMIS Participating Project	Operating Start Date	Operating End Date
XYZ Agency	Project 1	PH - Rapid Re...	Not Applicable	061440	Site 1	12345 Main St	Garden Grove	92840	CA	Tenant-based...	Yes	2020-07-01	∅
XYZ Agency	Project 2	Emergency S...	Not Applicable	061440	Site 2	12431 Lewis St	Garden Grove	92840	CA	Tenant-based...	Yes	2020-07-01	∅
XYZ Agency	Project 3	PH - Rapid Re...	Not Applicable	061440	Site 3	12345 First St	Garden Grove	92840	CA	Tenant-based...	Yes	2017-02-16	∅
										∅			

Funding Sources

Agency Name	Project Name ^	Amount	Funding Source	Non Federal Funding Source	Funding Source Start Date Date	Funding Source End Date Date	Grant Amount	Grant Identifier	Grant Start Date	Grant End Date
XYZ Agency	Project 1	∅	N/A	∅	2020-07-01	∅	$0.00		2020-07-01	∅
XYZ Agency	Project 2	∅	N/A	∅	2020-07-01	2023-06-30	$0.00		2020-07-01	2023-06-30
XYZ Agency	Project 3	∅	VA:Supportive Servi...	∅	2019-10-01	∅	$0.00		2019-10-01	∅
		∅		∅		∅				∅

Bed Inventory

Agency Name	Project Name ^	Bed Type	Availability	Household Type	Inventory Start Date	Inventory End Date	Total Bed Inventory	Total Unit Inventory	Non-Dedicated Beds	Veteran Beds	Youth Beds	Youth Veteran Beds	Chronically Homeless Beds	Chronically Homeless Youth Beds	Chronically Homeless Veteran Beds
XYZ Agency	Project 1	∅	∅	Household...	2023-01-23	∅	208	60	208	∅	∅	∅	∅	∅	∅
XYZ Agency	Project 2	⌐	∅	Household...	2023-01-23	∅	12	12	12	∅	∅	∅	∅	∅	∅
XYZ Agency	Project 3	Voucher	Overflow	Household...	2022-02-21	∅	4	1	4	∅	∅	∅	∅	∅	∅
		∅	∅			∅	6	2	∅	6	∅	∅	∅	∅	∅
		∅	∅	...		∅				∅	∅	∅	∅	∅	∅

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Client Consent Form Update

- The Consent to Share Protected Personal Information Form has been updated with a current list of active HMIS-Participating Agencies

- To locate, go to the OCHMIS Website and navigate to HMIS Forms and Documents>Policy & Privacy Forms>Consent to Share Protected Personal Information

Family CES Migration

- Family Coordinated Entry System will be migrated to County of Orange in June

- Expected Go Live Date: 07/01

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Data & Performance Management Committee

The HMIS Team is restructuring the Data Management & Performance Meeting and will be resuming in Fall 2023.

The Transitional Housing Project Performance Report will be published this Thursday!

The next Project Performance Report is Emergency Shelter. Please look out for your draft data in DropBox.

Holiday Observed

The HMIS Help Desk will be closed on **Tuesday, July 4th** in observance of **Independence Day.**

We will be back in the office to assist you on Wednesday, July 5th.

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Q&A

Reminder: Please enter your agency name in the chat box for attendance

Thank you
Have a great day!

Next User Meeting: July 5th