Project Performance Report

Use this chart to understand which data elements are used for Project Performance Report.

<table>
<thead>
<tr>
<th>Project Performance Report Goal</th>
<th>Project Types</th>
<th>Data Elements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal 1: Provide Client Experiencing Homelessness</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Goal 2: Decrease Length of Stay in Temporary Shelter (SHS)</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Goal 3: Increase Length of Time in Permanent Housing</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Goal 4: Place Households in Units As Soon As Possible</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Goal 5: Sustain Clients in Temporary Housing (TS)</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Goal 6: Help Adults Increase Incomes While in the Project</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Goal 7: Help Adults Increase Income While in the Project</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Goal 8: Help Clients/Adults Obtain Permanent Housing</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Goal 9: Stable Clients in Permanent Housing</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Goal 10: Eliminate Use of CCHs</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Goal 11: Chronic Clients Do Not Fall Back into Homelessness after Housing</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Data Performance Measure Breakdown

<table>
<thead>
<tr>
<th>SP Measure</th>
<th>Project Types</th>
<th>Data Elements</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Project Start Date</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3.2 Project End Date</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3.3 Dismissed Date</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3.4 Resigned Date</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

System Performance Measure Breakdown

<table>
<thead>
<tr>
<th>SP Measure</th>
<th>Project Types</th>
<th>Data Elements</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.2 Project Start Date</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3.3 Project End Date</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3.4 Dismissed Date</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Data Elements apply to all clients unless otherwise noted

- **Possible Data Issues:**
  - Client Doesn’t Know / Client Refused
  - Data not collected
  - [DOB] is blank
  - [DOB] is prior to 1/1/1915
  - [DOB] is after the Project Start Date

Data Issues Impact - SP Measure 4 and PPR Goals 6 & 7 - These measures only include clients age 18 and older, so clients with missing or incorrect DOB will not be included.

Data Element: 3.03 Date of Birth (DOB)

- **Possible Data Issues:**
  - Client Doesn’t Know / Client Refused
  - Data not collected
  - [DOB] is blank
  - [DOB] is prior to 1/1/1915
  - [DOB] is after the Project Start Date

Data Issues Impact - SP Measure 4 and PPR Goals 6 & 7 - These measures only include clients age 18 and older, so clients with missing or incorrect DOB will not be included.

Data Element: 3.08 Disabling Condition*

- **Possible Data Issues:**
  - Client Doesn’t Know / Client Refused
  - Data not collected
  - [Disabling Condition] is marked as “No”, but at least one of the following fields is marked as “Yes”:
    - Physical Long Term
    - Chronic Health Long Term
    - Mental Health Long Term
    - Substance Abuse Long Term

Data Issues Impact - SP Measure 4 and PPR Goals 6 & 7 - These measures only include clients age 18 and older, so clients with missing or incorrect DOB will not be included.

Data Element: 3.10 Project Start Date

- **Possible Data Issues:**
  - Project Start Date is prior to 1/1/1995
  - [Project Start Date] is not captured correctly
  - There are overlapping enrollments for the same client in the same project.

Data Issues Impact - Project Start Date used in all Goal and Measures on the PPR and SPM reports because this field helps determine whether or not a client was active in a project during the reporting period. Guidance on determining Project Start Dates vary by project. Please consult the HMIS Data Elements: Profile Creation and Enrollment Check Sheet for more information.

Data Element: 3.11 Project Exit Date

- **Possible Data Issues:**
  - Project Exit Date is prior to the [Project Start Date]
  - [Project Exit Date] is not captured correctly
  - Project Exit Date is prior to the [Service Start Date] or [Service End Date]

Data Issues Impact - This data element is used in almost all Goals and Measures on the PPR and SPM reports because this field also helps determine whether or not a client was active in a project during the reporting period. Like Project Start Date, guidance on determining Project Exit Date vary by project type. Please consult the HMIS Data Elements: Exit, Annual and Status Assessments Check Sheet for more information.

Data Element: 3.15 Relationship to Head of Household

- **Possible Data Issues:**
  - There is no identified Head of Household in households with children under the age of 18, there has to be at least one Head of Household with a household.

- **Data Issues Impact:**
  - There are multiple PPR Goals (1, 4, 5, and 10) that need a Head of Household identified in order to be captured for the measure.

*With the release of the 2020 Data Standards, if a client answers Yes to having a Developmental Disability or HIV, then the client would be automatically considered as being disabled.

Icons made by Freepik from www.flaticon.com
**Data Element: 3.917 Residence Prior to Project Entry**

**Data Collection Requirements**
- These elements are to be captured for each Head of Household and all adults in the household.
- Is blank

**Possible Data Issues:**
- [Residence Prior to Project Entry] =
  - Client Doesn't Know
  - Client Refused
  - Data not collected
- [Length of Stay in Prior Living Situation] =
  - Client Doesn't Know
  - Client Refused
  - Data not collected
- [Length of Stay Less Than 90 Days] =
  - Clients in projects other than SO, ES, and SH entering from an Institutional Setting whose Length of Stay is less than 90 days
  - Clients in projects other than SO, ES, or SH entering from a Transitiona l & Permanent Situation, where Length of Stay is less than 7 nights
  - Is blank
- [Approx. Date Homelessness Started] =
  - Is blank for entries in SO, ES, or SH projects
  - Is blank for projects other than SO, ES, or SH entering from a Literally Homeless Situation
  - Is blank for clients who answered "Yes" to [On the night before = stayed on the streets, ES or SH]
  - Date is after Project Start Date
- [Time Homeless in the Past Three Years] =
  - Client Doesn't know or Client Refused for adults/HoH enrolled in SO, ES, SH projects
  - Client Doesn't Know or Client Refused for adults/HoH enrolled in projects other than SO, ES, SH entering from a Literally Homeless Situation

**Possible Data Issues (Continued):**
- These fields are used to calculate Goal 1 on the PPR.
  - The following are considered entries from homelessness:
    - Emergency Shelter
    - Transitional Housing
    - Place Not Meant for Human Habitation
    - Safe Haven
  - The following are considered "neutral entries", which are excluded from the calculation:
    - CH clients entering from non-homeless situations
    - Clients entering from non-homeless situations that are currently fleeing domestic violence
    - Clients entering from an institution where their length of stay was less than 90 days, and the client was homeless prior to entering the institution
    - Clients entering from a non-homeless situation where their length of stay was less than 7 nights, and the client was homeless prior to entering the non-homeless situation
    - Clients entering a PSH/OPH project from a Rapid Rehousing project who exited the RRH enrollment to a permanent destination and the PSH entry is within 14 days of exit
    - Clients entering a PSH/OPH project from another PSH project

**Data Element: 3.20 Housing Move-In Date**

**Data Collection Requirements:**
- Head of Households in PSH-OPH and RRH projects

**Possible Data Issues:**
- [Housing Move-In Date] is blank for clients that have been housed
- [Housing Move-In Date] is prior to Project Entry Date
- [Housing Move-In Date] is after the Project Exit Date

**Possible Data Issues (Continued):**
- Heads of Households without Housing Move-In Dates are not included in the calculation for Goal 4 on the PPR.
- Heads of Households without a Housing Move-In Date are Stayers (and their family members) and so are not included in Goal 9 of the PPR or Measure 7b.2 on the SPM
- Heads of Households without a Housing Move-In Date (and their family members) will continue to be considered homeless and may negatively impact the CoC score for Measure 1b on the SPM.

**Data Element: 3.12 Destination**

**Possible Data Issues:**
- Client Doesn't Know/Client Refused
- Date not collected/No exit interview completed
- [Destination] is blank for clients with exit dates
- [Destination] = Other

**Possible Data Issues (Continued):**
- The possible data issues mentioned above are considered unsuccessful exits for all the project types in HMIS.
- Successful exit destinations vary by project types; please review pg, 85 if the above screen for details.
- If a client's exit destination does not appear to match any of the available destination options please enter a ticket with the HMIS Help Desk instead of selecting "Other"