Agenda

- User Account Clean-up
- Current Working Conditions
- 2020 HIC/Sheltered PIT
- Monthly Training Webinar
- Emergency Shelter Project Performance Report
- Presentation by Families Forward: Tracking Goals Using HMIS Data
- Scheduled Annual Assessment Reminder
- Verbal Consent Policy to Encourage Social Distancing
- Rapid Re-housing Project Performance Report
- New Coordinated Entry Knowledge Base Articles
- Data Elements & Reporting Guide
- Demo: Tracking Services by Geolocation
User Account Clean-up

- Multiple new projects are expected to begin within the next week due to the COVID-19 pandemic, and these agencies will need additional HMIS user licenses
- There are only a few available licenses in HMIS
- To limit additional license costs, 211OC is asking each agency to review their active HMIS users and deactivate accounts for those who do not need access
- 211OC will be sending each agency a list of their active users today
- Please review and let us know if any users can be deactivated by entering a ticket with the HMIS Help Desk
We hope everybody is healthy and safe!

The HMIS team has been working remotely from home for two and a half weeks.

The HMIS Helpdesk and our Support Center are operating as usual.

Questions: How are your current working conditions?
  ○ Where are you currently working from? (Working Remotely OR Working at the office/shelter)
  ○ Is your agency having issues of staff members being unable to work? (Yes/No)

Does anyone want to share how is their agency addressing this crisis?
2020 HIC/Sheltered PIT

- Final HIC and Sheltered PIT reviewing process has been completed for more than half of the projects.
- We are still in the final review phase with some agencies.
- HUD has postponed the deadline for the final submission to June.
- For those who still need to work on HIC/Sheltered PIT corrections: Please continue to do so as best as you can.
- Thank you for your hard work and the time you have put into this process!
Monthly Training Webinar

- We are going to host a HMIS Training Webinar on Thursday, April 23rd at 10:00 am.
- Training Webinar is for brand-new HMIS users who want to review Part II HMIS Training.
- Webinar is optional and it won't replace HMIS Part II Training.
- There is no need to register or RSVP.
- Link to the webinar will be sent with the meeting minutes.
Emergency Shelter PPR

- Emergency Shelter providers should have received a correction spreadsheet for the Project Performance Reports that will be presented at the May Data and Performance Management Meeting
- Due date for completing corrections was March 31st, EOD

Questions to ES Providers:

- Were you able to complete corrections in HMIS for the Emergency Shelter Project Performance Report (PPR)? Yes/No

Questions to all audience:

- Do you have the capacity to continue making PPR corrections under COVID-19 circumstances? (Yes/No)
- Should we postpone the release of Project Performance until the COVID 19 crisis has been stabilized?(Yes/No)
- Do you feel comfortable using Dropbox to receive Data corrections ?(Yes/No)
Presentation by Families Forward: Tracking Goals using HMIS Data

- Rose and Isis from Families Forward will discuss how their agency uses Looker reports to track goals, outcomes, and spending.
- Does your agency have a unique process involving HMIS or Looker that you think could be beneficial to other agencies? Let us know in the chat box or submit a ticket to the HMIS Help Desk.
Scheduled Annual Assessment Reminders

- We have scheduled the [Annual Assessment Due report](#) to be automatically sent to all Agency Administrators on the first of the month (excluding client names).
- The report includes any enrollment that needs an Annual Assessment whether the enrollment is within the +/- 30 day period of the Head of Household’s project start anniversary or if the Annual Assessment is past due, plus clients whose Annual Assessments were completed out of the applicable window.
- We hope this will help plan your upcoming Annual Assessment collections.
Verbal Consent Policy

- Verbal consent is acceptable for a client’s Release of Information record until such a time that you are able to get a signed consent form from the client. In HMIS there is now an option under Documentation Type for Verbal Consent.
- A report has been developed for agencies to see those clients with verbal consent so they can go back and get a signed consent form when it's possible.
- See the [Verbal Consent Guidance](#) in the HMIS Knowledge Base.
RRH PPR Published

- April’s Data and Performance Meeting is cancelled
- Rapid Rehousing Project Performance Report will be published to ochmis.org on April 9th, 2020 as planned
New Coordinated Entry Knowledge Based Articles

- In the process of updating Coordinated Entry System Knowledge Based Articles to reflect 2020 HMIS Data Standards
- Family Coordinated Entry for Case Managers
- Family Coordinated Entry for Matchmakers
- Coordinated Entry for Housing Agencies
Data & Reporting

**HMIS Data Elements and Reporting Guide**
- Overview guide on system-wide reports and project level reports
- Covers which data elements are used for reports and how those elements can negatively impact project on reports
- Use as a tool for reference and guidance

If there is any guide you would like to suggest, please let us know! :)

Demo: Service Geolocation

- The Geolocation Service Field is now available on Clarity!
- Used to track location where clients are receiving services
- Give us your feedback!
Q&A