OC HMIS Monthly User Meeting Minutes

OC HMIS User Meeting Webinar Minutes
12/04/19

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Family Bed Reservation Pilot
- Family Bed Reservation pilot for Emergency Shelters started on 10/16
- Pilot Emergency Shelters are Mercy House - Family Care Center and Pathways of Hope - Via Esperanza
- Family Solutions Collaborative is matching households to available units
- Households must be connected with an Access Point in order to be added to the waitlist. Households can be connected to an Access Point by dialing 2-1-1, completing the Online Family Assessment, or by going directly to an Access Point.
- Pilot is expected to run until April 2020, at which time we will discuss adding additional Emergency Shelters to the Bed Reservation System

Report Cards
- Reports are now published on the ochmis.org website, under the Reports Tab > HMIS Data Quality Report Cards
- These will be published on a quarterly basis
- The report cards look at two main components of Data Quality: Data Completeness and Data Timeliness
- Please visit the site to get a detailed breakdown of how each measure is calculated for the reports
- Users can also find an updated Data Quality Reference Guide for information on what is considered a data quality error for each universal data element
- When looking at each tab, you will be able to filter by project and visually see where data quality issues are due to the responses being color coded (Data Completeness)
- This dashboard should be used as a tool to seek out areas of improvement
- Data Timeliness looks at the average days it takes for users to enter data for Project Start, Services and Project Exit
If one of the columns is blank it is because the project did not have any data for these categories during the reporting period

**ROI Settings**
- Based on community feedback we are setting the Release of Information option to “System,” which means that client profiles will only be able to have one active ROI record at a time uploaded by any agency in HMIS.
- This is to avoid a yellow warning banner from appearing on client profiles that have a Release of Information record entered by another agency in the system.
- If you would like to upload a scan of the Consent to Share Protected Personal Information form signed by a client at your agency, you may do so on the Files tab.

**December Data Committee Meeting**
- There will be no Data Committee Meeting this month
- Street Outreach Project Performance Reports will still be published by December 12th

**SPM Corrections**
- The System Performance Measures are due to HUD at the end of February 2020.
- Corrections for the upcoming System Performance Measures report were sent out on Friday, November 22nd, 2019.
- This will be the only set of corrections sent for the SPM.
- Corrections are due by Thursday, December 19th, 2019.
- There is no need to inform the HMIS Help Desk when you have completed your corrections, however, if you have any questions about the corrections please submit a ticket.

**HMIS Calendar**
- Calendar will include:
  - Due dates: PPR, SPM, and LSA Corrections
  - HIC & PIT Dates
  - PPR Published

**Q&A**
- Can we add the HMIS webinar meetings to the HMIS Calendar? Yes, definitely we can do that.

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**Future Meeting Information**
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Next month’s meeting date and time: Webinar on **Wednesday January 8th, 2020, from 10:00 - 11:00 AM**. No RSVP or registration is required. [Click this link](#) to join the meeting at that time.

All [User Meeting webinar recordings and meeting minutes](#) are available on our website!

Have an idea for a future agenda item? Submit a ticket via the [HMIS Help Desk](#) using the “HMIS – Users and Trainings” category with your ideas.