HMIS User Meeting

November 2019
Agenda

- Contact Tab Data Migration
- ROI Settings
- APR Testing
- 2019 HMIS Agency Audits
- Report Cards
- Data Meeting Agenda
- System Performance Measures
- Q&A
Contact Tab Migration

- All email and phone number data entered on the Enrollment screen for the Family Coordinated Entry project has been migrated to the Contact tab

- Thank you for your patience!

- Should email and phone number read-only fields be removed from Enrollment screen?

- If you feel that data is missing from the Contact tab, please enter a ticket with the HMIS Help Desk
There are two options for Release of Information records in HMIS:

- **CoC Wide** - Clients can only have one active ROI record at a time, the yellow ROI banner does not appear when there is one active ROI record.

- **Agency** - Clients must have an active ROI record entered by the agency they are currently enrolled in and the yellow ROI banner will appear even if they have an ROI record active at another agency.

Some agencies prefer the CoC Wide setting and some prefer the Agency setting. Both settings fulfill the ROI requirement in the HMIS P&P that an ROI from a single agency is sufficient to provide consent to share information in HMIS at any agency within the CoC. Please share your thoughts as we try to determine the best option for everyone.

![Donna Duck](image-url)
APR Testing

- Run a test export and upload it in SAGE before your APR is due to make sure there are no errors.
- Review our newly updated KB Article, Running a CSV Export, for more information on common SAGE errors.
- Q22e - Data Not Collected
  - Per APR Programming Specifications, all active clients in reporting period should be included in this question - including clients that were not asked for their Approx. Date Started question (such as children and client not considered literally homeless at entry according to the HUD Data Dictionary).
  - The APR Programming Specifications do not say to apply a HoH's Approx Date Started to all household members, which is why a HoH may have a Approx Date Started but a child may not.
  - Include a note in your APRs stating that clients counted under Data Not Collected is due to them being children or because the data element was not required per the 2020 Data Standards because the client was not literally homeless at entry.
  - Submit a Helpdesk Ticket if more clarification is needed.
2019 HMIS Agency Audits

- All agency audit invitations have been sent out
- If your agency has not received one yet please reach out to Mayra for scheduling
  - mvargas@211oc.org
Report Cards

● Report Cards for Q3 2019 are going to be published very soon!
● Thank you for working on Data Quality corrections sent last month
● Report Cards will look at two of the main components of Data Quality:
  ○ Data Completeness
    ■ Percentage of Valid Responses and Percentage of Errors for each UDE
    ■ Overall Data Quality Score: Average Indicator of data completeness for each project
  ○ Data Timeliness
    ■ Average number of days taken to enter Project Start, Services, and Project Exit data into HMIS
● Please provide feedback upon review
Data & Performance Management Committee Meeting Agenda

November 14th, 2019 @ 1:30 PM - CASA Room

- Sharing case notes in HMIS
- Proposed change to the Entries from Homelessness Measure
- RRH Project Performance Reports
- Returns to Homelessness Data
System Performance Report

System Performance Measures are due to HUD FEBRUARY 28th, 2020

Corrections coming soon!
Q&A