OC HMIS User Meeting Webinar Minutes
10/2/19

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Staff Updates
● Linda Ly as been hired as a Jr. Data Analyst! Please be patient with her as she learns the HMIS system.
● Elizabeth will be leaving the team to pursue her Master’s degree at UCLA. Her last day will be October 25th :(

Data Standards
● The **2020 HUD Data Standards** are live in HMIS!
● HMIS users should have completed Data Standards Training by Monday.
● Users that have not completed the training have their account locked, until they complete the training.
● Since **Interim House** was retired from Data Standards, the Prior Living Situation for clients who have "**Interim House**" as a response, and are actively enrolled as of October 1st, must be changed to another response option that best matches their Living Situation.
● Intake, Exit and Annual Assessment paper forms have been updated and posted on our website.

Report Cards
● 211OC is currently working on the Data Quality Plan
● **Data Quality Report Cards** will be published on a quarterly basis, starting on October 2019
  ○ Data Quality Corrections Spreadsheet will be sent to Agencies on Friday, October 4th
  ○ Corrections should be completed in HMIS by Friday, October 18th
  ○ Data Quality Report Cards will be published at the end of October for Q3 2019
● Reporting Period for Report Cards is: July 1st - September 30th
Data Meeting Agenda

- October 10th at 1:30 p.m
- Data Meeting Agenda Items:
  - Emergency Shelter Project Performance Reports
  - Sharing case notes in HMIS
  - Thresholds for Project Entry Data Quality

Audits

- Sent out first third of invitations
- Waiting for one more confirmation
- Will send out another batch next week and the last round will be sent out within the first two weeks of November

Q&A

- Are the new 2020 Data Standards APRs available in HMIS? Yes, the [HUD CSV Knowledge Base article](#) has been updated as well.
- If the enrollment record of a client who was exited/not active before October 1st, 2019, needs to be edited what should HMIS Users enter for new data elements? If information, such as domestic violence status for SSVF, cannot be collected from clients who were not active as of October 1st, 2019, “Data Not Collected” should be entered in HMIS.

Future Meeting Information

Next month’s meeting date and time: Webinar on Wednesday November 6th, 2019, from 10:00 - 10:30AM. No RSVP or registration is required. [Click this link](#) to join the meeting at that time.

All [User Meeting webinar recordings and meeting minutes](#) are available on our website!

Have an idea for a future agenda item? Submit a ticket via the [HMIS Help Desk](#) using the “HMIS – Users and Trainings” category with your ideas.