HMIS User Meeting

May 2019
Agenda

- Staff Changes - Erin
- Virtual Front Door Update - Erin
- System Performance Measures Corrections - Casey
- Annual Assessment Report Demo - Casey
- HIC/PIT Update - Elizabeth
- User Account Cleanup - Adriana
- Clarity Features Update - Mayra
- Emergency Shelter Performance - Mayra
- Q&A
Staff Changes

- Laila has left 211OC as of 4/26/19, so the HMIS team continues to be short-staffed.

- Please continue to be patient with us as we work on filling the Jr. Data Analyst position.
Virtual Front Door Update

- The Virtual Front Door allows families that call the 2-1-1 Helpline to be linked directly to the correct agency to assist them wherever they are in the Family Coordinated Entry Process
  - Eligibility: Homeless in OC, pregnant woman or HH w/ children where custody is at least 50%
- Process for Housing Intake Specialist at 211OC:
  - After verbal consent is given, searches for client in HMIS, adds client record if not already in HMIS
  - Notifies agency by email to follow-up with the family
    - Email will include link to the client’s record in HMIS
  - Enters client contact information, note outlining other referrals provided, as well as needs that were unable to be met
  - Enters CES VFD service
System Performance Corrections

- Expect to receive System Performance Report corrections today!
- Corrections will be due on Wednesday, May 15th.
## System

**REPORT LIBRARY**  **EXPLORE**  **DATA ANALYSIS**

### DATA ANALYSIS

<table>
<thead>
<tr>
<th>Built In Reports</th>
<th>0 report(s)</th>
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<tbody>
<tr>
<td>Orange County Clarity System Reports</td>
<td>29 report(s)</td>
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</table>

<table>
<thead>
<tr>
<th>root</th>
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</thead>
<tbody>
<tr>
<td>Street Outreach and Emergency Shelter Institutional Data Clean Up</td>
<td>RUN</td>
</tr>
<tr>
<td>Annual Assessment Due</td>
<td>RUN</td>
</tr>
</tbody>
</table>
### Annual Assessment Due

<table>
<thead>
<tr>
<th>Enrollments Reporting Period Filter</th>
<th>is any time</th>
</tr>
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<tbody>
<tr>
<td>Agencies Agency Name</td>
<td>is equal to</td>
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<tr>
<td>DQ Annual Assessments Annual Assessment Status</td>
<td>is not Completed</td>
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<tr>
<td>DQ Annual Assessments Targeted Annual Assessment</td>
<td>is in the year 2019</td>
</tr>
<tr>
<td>OR is in the year 2018</td>
<td></td>
</tr>
<tr>
<td>OR is in the year 2017</td>
<td></td>
</tr>
<tr>
<td>OR is in the year 2016</td>
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<tr>
<td>OR is in the year 2015</td>
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<tr>
<td>OR is in the year 2014</td>
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</tr>
<tr>
<td>Enrollments Active in Project</td>
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</tr>
<tr>
<td>Enrollments Data Collection Stage</td>
<td>is equal to Project Start</td>
</tr>
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</table>
HIC/PIT Update

- 2-1-1 Orange County sent sheltered Point in Time (PIT) data to the county of Orange in March

- The County of Orange released an infographic of the 2019 PIT results at the 4/24 Continuum of Care Board Meeting

- Available on our website
User Account Cleanup

- We are running out of **HMIS User Licenses** for our current contract with Bitfocus :( :(  
- We need to be mindful with the amount of user account we have  
- Please review the active users at your agency, let us know if any user account should be deactivated  
  - To facilitate process, refer to the **User Last Visited Date** Chart available on the User Dashboard  
  - This chart shows a list of all active users at your agency and the last date they logged in HMIS  
- Please review the User Last Visited Date chart on a regular basis to have your user accounts up to date
User Account Cleanup

OC Training Agency Monthly Data

User Data

User Caseload

User Hours Logged

119
Total Users

17
Users Logged In With:

211 Orange County
Clarity Features Update

● Location tab enhancements (Demonstration)
  ○ Users are now able to add a location date in the location tab

● New contact tab (Demonstration)
  ○ There is now a tab users can access and share client’s contact information, with the option to make it private as well.
    ■ Contact Date
    ■ Email & Phone Numbers
    ■ Contact Type
  ● Poll
Data and Performance Committee will be meeting May 9th at 1:30 p.m. in the Village’s CASA Training Room

Emergency Shelter Project Performance Reports will be sent out early next week
Q&A