



# HMIS User Meeting

February 2018



# Agenda

1. Version 6 Update - Erin
2. Default Consent - Casey
3. Project Performance Report - Casey
4. HIC/PIT - Elizabeth
5. Intake Forms Update - Adriana
6. Data Standards Training Published - Adriana
7. Report Card Update - Adriana
8. Data Export Demo - Elizabeth
9. Address Data Quality Demo - Mai
10. Clarity Update - Erin



# Version 6 Update

- CFCOC Updates
  - Weekly case management and Developmental/screening assessment services should now be tracked on the Services Provided page, not Case Notes page
  - CFCOC Services Provided report is available
- Data Export page now available
- Bed Night data not migrated from version 5 (for CFCOC and non-CFCOC projects) should be resolved by 2/21/18
- Inability to schedule future Group Services (like CFCOC Bed Nights) should be resolved by 2/21/18
- Client\_Service\_Aging\_Report scheduled to be available 2/21/18

# Version 6 Tech Support

- Unresolved tickets with Adsystem as of 2/6: 134 (typically in version 5 there were about 30 - 40 tickets open at a time)
- Unresolved tickets in HappyFox as of 2/6 (tickets from the agencies): 66 (typically in version 5 there were about 10 tickets open at a time)

# Default Consent

**Applicant**

**APPLICANT INFORMATION**

Program\*  
ocp-trainme

Entry Date\*  
1/30/2018

Program Status  
Intake

Referred By

Address  
1505 17th Street, Santa Ana, CA, United States

Comments

Domains  
 Children and Families Commissi...  training component

Consent  
Group

Case Manager  
AS1cparnis

Location

County  
Orange

Unit Type

Unit Number

Save Close



# Project Performance

- **Measures that can be pulled the same as the last Project Performance Report**  
(Expect draft and corrections next week)
  - Average Length of Stay
  - Successful Exits (as applicable to the project type)
  - Recidivism
  - Unit Utilization
  - Average Date of Placement (RRH)
- **Measures that cannot be pulled without Adsystem ticket resolution**
  - Change in Income for Adult Leavers (need ability to pull individual income)
  - Change in Income for Adult Stayers (need ability to pull individual income)
  - Average Length of Homelessness (Approximate Date Started field is blank)
  - Entries From Homelessness (Some 3.917 fields are blank)



# HIC/PIT

- PIT Reports are now available to run
- Review recent email “HIC/PIT: Updates on PIT Report and RRH ad-hoc” for troubleshooting potential issues with PIT Report
- RRH data to be sent to the agencies **by EOD 2/7**
- HIC and PIT Answer Forms, PIT Reports, and HIC and PIT Cover Sheets due to 2-1-1 OC by **EOD Friday 2/9**
- RSVP by **March 2nd** for post-due-date open office sessions week of **March 5th** (send a ticket)
- Goal is to finalize all data by **April 1st**



# Intake Forms Update

1. The first question of the CoC Entry Assessment (*What city were you residing in immediately prior to entry into this project?*) has been reworded to eliminate the word “Residing” due to feedback that this word is confusing, as it might imply that the client had a “residence”, such as a house or apartment, prior to project entry
  - The question has been rewritten to: **“What city were you in immediately prior to entry into this project?”**
  - The questions was also reworded in HMIS
2. The **Employment Status** field in the Household (HH) Members tab has been eliminated for all project types.
  - Users don’t need to collect Employment Information anymore. (With the exception of RHY projects)
  - RHY funded projects need to collect Employment Information at project entry in the Assessment tab (HUD Questions Assessment), and at project exit in the HH Members tab (Exit Questions)





# Data Standards Training Published

- The 2017 Data Standards training has been released and is available on our training website
  - Log into your Online Courses to start the training, or create an account if you're new user of our Training Website
- The due date to complete the 2017 Data Standards training is **March 15, 2018**
- Any users who will be utilizing our new HMIS system (Clarity) will **need to complete this training before they will be given access to Clarity**
- Training consists of:
  - General 2017 Data Standards training
  - Supplemental Trainings for RHY, SSVF, VASH, or PATH projects



# Report Card Update

- Data Quality Report Cards for Q3 and Q4 of 2017 are going to be determined using the Data Quality Report instead of the Universal Data Elements (UDE) and Program Specific Data Elements Reports (PSDE)
- Users should run the Data Quality Details report for all the projects for (7/1/17-12/31/17), and make corrections on the data issues found in the report
- Upon completing corrections, the Data Quality Details report is going to be utilized in order to calculate the Average Data Quality Score for each project
- The Average Data Quality Scores aren't going to be published on our website, rather they are going to be sent to each Agency separately



# Data Export Demo

[HMIS](#)



# Address DQ Demo

[HMIS](#)



# Clarity Update

- All data export issues with HUD standard data should be resolved; 211OC will be sending updated data export to BitFocus this week
- 211OC will complete project set-ups for 42 agencies' by 2/26
- BitFocus to conduct “Train-the-trainer” training in February; waiting to hear more details on this
- No new projects can be added to our current HMIS system after 2/16; any new projects will have to wait for 4/1 Go Live in Clarity